Thomas Jefferson Planning District Commission
Thursday, May 7, at 7:00 pm
In Person Meeting
Water Street Center
407 E. Water Street
Charlottesville, VA 22902

AGENDA
Guests - Join Zoom Meeting: https://us02web.zoom.us/j/85918646792
Meeting ID: 859 1864 6792 **By call-in:** 1 (301) 715-8592

1. **Call to Order**
   a. Call to Order, Roll Call – *Vice Chair Payne, David Blount* 7:00 – 7:05
   b. *Vote to Allow Electronic Participation, if needed – Vice *Chair Payne, David Blount*

2. **Matters from the Public**
   a. Comments by the public are limited to no more than two (2) minutes per person. 7:05 – 7:10
   b. Comments provided via email, online, website, etc. *(Read by David Blount)*

3. **Administration**
   a. Presentation of the Nominating Committee's Officer Slate – *Jesse Rutherford* 7:10 – 7:15

4. **Presentations**
   a. *HOME Annual Action Plan – Presentation, Draft Plan – *Laurie Jean Talun* 7:15 – 7:25
      i. *PUBLIC HEARING*
      ii. *Resolution Adopting the 2026-2027 HOME-CDBG Annual Action Plan
   b. Legislative Update/Presentation – *David Blount* 7:25 – 7:35

5. ***Consent Agenda** – *Vice Chair Payne*
   a. *Minutes of April 2, 2026, Commission Meeting 7:35 – 7:40
   b. *Minutes of April 2, 2026, Closed Session
   c. *March Financial Reports
      i. March Dashboard Report
      ii. March Consolidated Profit & Loss Statement
      iii. March Balance Sheet
      iv. March Accrued Revenue Report
   d. *FY26 Quarter Three (Jan – Mar) Profit and Loss Prior Year Comparison and Staff Memo

6. ***New Business**
   a. *Safe Streets and Roads for All Grant Application – Resolution – *Taylor Jenkins* 7:40 – 7:50

7. ***Old Business**
   a. *FY27 Operating Budget – *Christine Jacobs* 7:50 – 7:50
      i. Staff Memo, Totals, Revenues, Local Contributions
      ii. *Resolution

8. **Executive Director's Report**
   a. Monthly Report – *Christine Jacobs* 7:50 – 8:00

9. **Other Business**
   a. Roundtable Discussion by Jurisdiction 8:20 – 8:55
   b. Next Meeting – June 4, 2026, 7:00 pm
      Items for next meeting:
      i. Closed Session Per Code of Virginia 2.2-3711 A.1. – Exec. Director Annual Evaluation
      ii. Election for TJPDC Officers
      iii. Resolution authorizing signing for DRPT Master Agreement

401 East Water Street ▪ Post Office Box 1505 ▪ Charlottesville, Virginia 22902-1505
Telephone (434) 979-7310 ▪ **Fax** (434) 979 1597 ▪ **Virginia Relay Users:** 711 (TDD) ▪ **email:** info@tjpdc.org ▪ **web:** www.tjpdc.org

iv. Regional Housing Study Update
v. Smart Scale Resolutions of Support
vi. April 2026 Financials
vii. DHCD CDBG Regional Priorities

10. *ADJOURN 8:55

** Designates Items to be Voted On*

TJPD Commissioners	
Ned Gallaway	Albemarle County
Mike Pruitt	Albemarle County
Tony O'Brien	Fluvanna County
Keith Smith, Chair	Fluvanna County
Tim Goolsby	Greene County
James Higgins	Greene County
Tommy Barlow	Louisa County
Manning Woodward	Louisa County
Jesse Rutherford	Nelson County
Ernie Reed	Nelson County
Michael Payne, Vice Chair	City of Charlottesville
Jen Fleisher	City of Charlottesville

TJPDC Staff	
Christine Jacobs	Executive Director
David Blount	Deputy Director
Ruth Emerick	Chief Operating Officer
Laura Greene	Finance and HR Director
Taylor Jenkins	Director of Transportation
Lucinda Shannon	Senior Regional Planner
Sara Pennington	TDM Program Manager
Laurie Jean Talun	Regional Program Manager
Logan Ende	Regional Housing Planner II
Lori Allshouse	VATI Program Director
Joe Klodzinski	VATI Administrative Assistant
Gorjan Gjorgjievski	Regional Transportation Planner II
Isabella O'Brien	Regional Environmental Planner II
Sarah Simba	Regional Transportation Planner II
Otis Collier	BRCTB Compliance Agent
Gretchen Thomas	Administrative Assistant
Bennett Hipp	PATH Transportation Assistant
Igor Kalina	PATH Transportation Counselor
Emily London	AmeriCorps VISTA Member – Housing

TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodations for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, lshannon@tjpdc.org or visit the website www.tjpdc.org.

HOME-CDBG 2026-27 Annual Action Plan

for the

Thomas Jefferson HOME Consortium

Developed by TJPDC and the City of Charlottesville

1

HOME Investment Partnerships Program

- HUD-funded formula grants for use building, buying, and/or rehabilitating affordable housing for rent or homeownership, or providing direct rental assistance to low-income households.
- The HOME Consortium receives yearly funds, distributed as outlined in the 2001 Cooperation Agreement.

2

HOME-CDBG Consolidated Plan

- 5-year period from July 1, 2023 – June 30, 2028 (Program Years 2023-27)
- Consulted with over 40 local representatives to develop 5-year goals.
- CDBG funds under this Plan are received only by the City of Charlottesville as an Entitlement City.
- HOME funds under this Plan are distributed to each locality within the HOME Consortium.

3

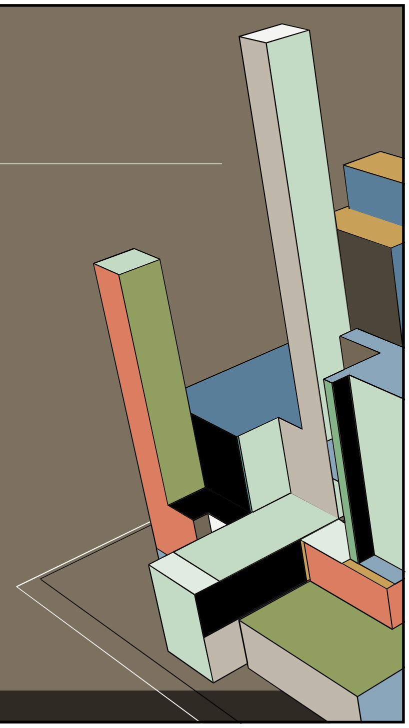
Most common housing problems

COST BURDEN

LACK OF AFFORDABLE RENTALS

SUBSTANDARD HOUSING

ACCESSIBILITY



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Program Years 2023-2027

Goal 1: Expand the affordable housing stock.	37 Rental Units Produced
	10 Homebuyer Homes Produced
Goal 2: Preserve the existing supply of affordable housing.	116 Homeowner Units Rehabilitated
	1 Rental Unit Rehabilitated
Goal 3: Ensure housing is accessible to residents under 60% of AMI.	22 Households Provided with Down Payment Assistance
	24 Households Provided with Rental Assistance (Cville only)

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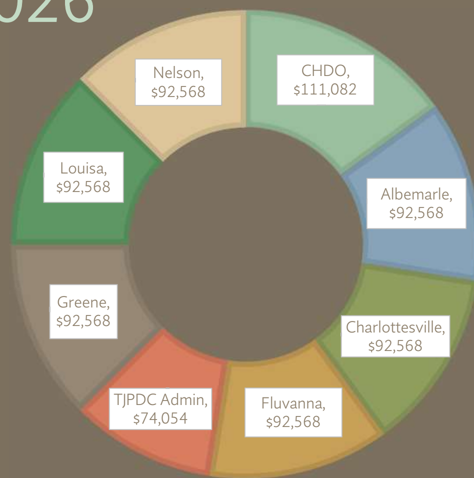
Locality Priorities for Program Year 2025

- Charlottesville – Homebuyer Units and Homeowner Repairs
- Nelson – Homeowner Repairs and Rental Units
- Louisa – Rental Units
- Fluvanna – Rental Units
- Greene – Rental Units
- Albemarle – Homeowner Repairs

6

PROGRAM YEAR 2026

$740,546 estimated funding
CHDO will go to Albemarle this year



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7

CHDO ROTATION

Calendar YEAR	RECIPIENT Locality
2023	Charlottesville
2024	Louisa
2025	Greene
2026	**Albemarle**
2027	Nelson

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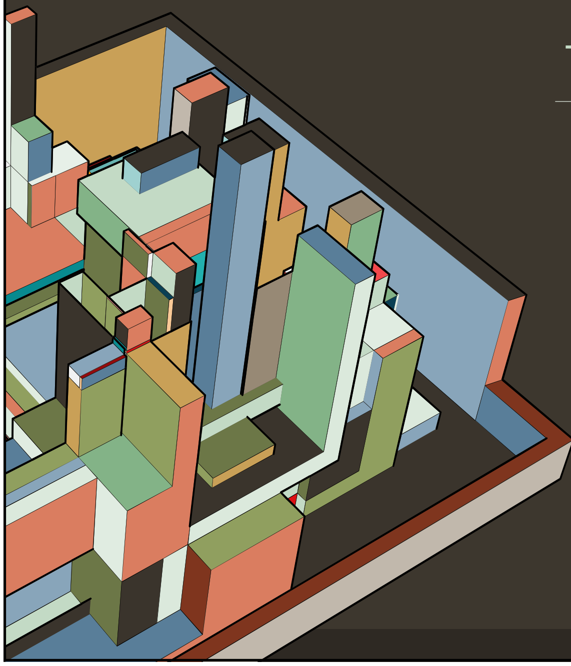

TIMELINE

April 15 – May 16, 2026:
Public Comment

May 7, 2026:
TJPDC Approval and public hearing

May 18, 2026:
Charlottesville City Council Approval

June 30, 2026:
Due to HUD

July 1, 2026:
Program Year 2025 begins

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Thomas Jefferson
Planning District Commission

Serving local governments by providing regional vision,
collaborative leadership and professional service to develop effective solutions.

RESOLUTION

ADOPTING THE 2026-27 HOME-CDBG ANNUAL ACTION PLAN

WHEREAS, the Thomas Jefferson Planning District Commission ("the Commission") serves as the Administrative and Planning agent for the HOME Investment Partnership Program's HOME Consortium through an agreement with the City of Charlottesville and;

WHEREAS, the HOME program requires an Annual Action Plan, and;

WHEREAS, the TJPDC has worked with the City of Charlottesville to prepare the Annual Action Plan, including consultations with community leaders, reference to the 2023-27 Consolidated Plan, and consultation with HOME subrecipients;

NOW, THEREFORE, BE IT RESOLVED by the Thomas Jefferson Planning District Commission that it hereby approves the 2026-27 HOME-CDBG Annual Action Plan and authorizes confirmation of that approval to HUD by May 21, 2026.

Adopted by the Thomas Jefferson Planning District Commission at its Monthly Commission Meeting of May 7, 2026, in the City of Charlottesville, Virginia, a quorum being present.

____
Christine Jacobs
Executive Director

____
Keith Smith
Commission Chair

____
Date

Legislative Update

May 2026

Thomas Jefferson Planning District Commission

1

Legislative Update

- 2026 General Assembly “long” session adjourned on March 14.
- The governor suggested changes to about 180 bills that were sent to her for action and vetoed another 8 bills (all vetoes stood).
- At the one-day “reconvened” session on April 22, the legislature rejected several dozen changes that the governor proposed.
- The governor has a May 22 deadline to act on legislation returned to her (amendments “passed by” or rejected) by the legislature.
- At this point, 1102 bills have been approved and nearly 450 have been “continued” to the 2027 session.

Thomas Jefferson Planning District Commission

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Legislative Update

- State Budget
  - The budget conference committee is hung up over the amount of resources available for appropriation.
  - The Senate proposed elimination of the tax credit for data centers' equipment in its budget; the House (and governor) are opposed.
  - Due to a veto of skill games legislation, those projected revenues will not materialize (as the House proposed).
  - In limbo due to the budget impasse: HAB remediation and hydrilla treatment/buoy maintenance funding (Louisa); Homeless shelter funding (Charlottesville); Biscuit Run trail (Albemarle); Water supply planning

Thomas Jefferson Planning District Commission

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Legislative Update

- Legislation
  - Legislation to allow localities to enact a one-cent sales tax for school capital did not pass, but it is expected to be included in the budget.
  - Numerous bills to restrict local authority, particularly land use authority, were successful this year.
  - Among these are mandatory collective bargaining bills; ADU bill; BESS legislation; Faith in Housing bills.
  - A summary of approved legislation of interest to local governments will be distributed at a later time.

Thomas Jefferson Planning District Commission

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Legislative Update

- Looking Ahead—Issues to be discussed
  - State budget for FY27/28; state of the Virginia economy.
  - JLARC: Ag BMPs; creation of Secretariat of Rural Affairs; and Artificial Intelligence are among study topics.
  - Virginia Housing Commission: First meeting is May 20.
  - HB 707: Public bodies and .gov domain
  - FOIA Advisory Council: HB 463 (remote participation/quorum)
  - Elections: Two-year legislative study on the effects of moving some/all state or local elections to even-numbered years to coincide with federal elections; changes would require Constitutional amendment. (HJ 443 and SJ 253).

Thomas Jefferson Planning District Commission

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Legislative Update

Questions?

Thomas Jefferson Planning District Commission

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Thomas Jefferson Planning District Commission

Regional Vision ▪ Collaborative Leadership ▪ Professional Service

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

DRAFT Minutes, April 2, 2026

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
Ned Gallaway		x	David Blount, Deputy Director	x	
Mike Pruitt	x		Gorjan Gjorgjievski, Regional Planner II		x
Fluvanna County					
Tony O'Brien (7:13 pm)	x				
Keith Smith, Chair	x				
Greene County					
Tim Goolsby	x				
James Higgins	x				
Louisa County					
Tommy Barlow	x				
Manning Woodward	x				
Nelson County					
Ernie Reed	x		**GUESTS/PUBLIC PRESENT**		
Jesse Rutherford	x		Rory Stolzenberg		x
City of Charlottesville			Vyshnavi Tatta	x	
Jen Fleisher (7:29 pm)	x				
Michael Payne, Vice-Chair (7:24 pm)	x				

1. <u>CALL TO ORDER</u>:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Chair, Keith Smith, presided and called the TJPDC meeting to order at 7:02 pm. David Blount took attendance and certified that a quorum was present.

b. Vote to Allow Electronic Participation:

The in-person Commissioners considered allowing remote participation for the following commissioners per the Commission's remote participation policy: Ned Gallaway participated from Nashville, TN, for a personal reason.

Motion/Action: On a motion by Jesse Rutherford, seconded by Mike Pruitt, the Commission unanimously allowed Ned Gallaway to participate remotely at the April 2, 2026, meeting.

2. Matters from the Public:

a. **Comments by the Public:** None.

b. **Comments provided via email, online, web site, etc.:** None.

3. Administration:

Appointment of Nominating Committee for Officers**:** Keith Smith indicated he will be coming off the Commission this year after 15 years. He explained past Nominating Committee processes and asked for input into this year's process. A slate of recommended officers is to be presented to the Commission at the May meeting and voted on at the June meeting. Jesse Rutherford will serve as chair of the Nominating Committee and will select two additional members to serve.

4. Presentations:

a. Blue Ridge Cigarette Tax Board Six-Month Presentation/Update

David Blount, Deputy Director, updated the Commission on the activities of the Blue Ridge Cigarette Tax Board (BRCTB), including history and activities of the Board, tax revenue generated, total packs sold by month and by jurisdiction, year over year trends, and tax allocations by jurisdiction.

b. FY27 CA-MPO Unified Planning Work Program and Budget

Gorjan Gjorgjievski presented the draft FY27 Unified Planning Work Program (UPWP), which is a required document that identifies transportation planning activities to be conducted by the CA-MPO for FY27. He gave an overview of the program's funding sources, the work program, FY26 highlights, and activities planned for FY27.

5. *Consent Agenda:

a. Minutes of the March 5, 2026 Meeting
b. Minutes of the March 5, 2026 Closed Session
c. February Financial Reports
d. FY27 Rural Transportation Work Program, Budget, Resolution
e. *FY26 TJPDC Operating Budget Resolution

Motion/Action: On a motion by Jesse Rutherford, seconded by Mike Pruitt, the Commission unanimously approved the Consent Agenda as presented.

6. NEW BUSINESS:

a. FY27 DRAFT OPERATING BUDGET

Christine Jacobs, Executive Director, presented the draft FY27 agency budget. She reminded Commissioners of the three-part budget process used in each fiscal year, with a working budget being maintained throughout the year. The proposed budget totals $19,212,132, which is lower than in previous years since some projects, including the VATI project, wind down. The majority of the budget is composed of federal funds, with much of that being passthrough funding. The budget will be voted on at the May meeting.

7. OLD BUSINESS: None.

8. EXECUTIVE DIRECTOR'S REPORT:

a. Monthly Report

Christine Jacobs shared updates about the TJPDC office building renovations. She noted that additional sound paneling to be installed should help with the acoustics in the Water Street Center. The projected date for all work to be completed is now April 24.

9. CLOSED SESSION:

a. Per *Code of Virginia* § 2.2-3711(A)1 – TJPDC Executive Director Annual Evaluation:

Using the attached closed session form, prepared by David Blount, the TJPD Commission conducted the closed meeting procedures and certification required by § 2.2-3712. The closed session was held per *Code of Virginia* § 2.2-3711(A)1. Participants from the public were placed into the online 'waiting room' in Zoom during the closed session.

10. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction

b. Next Meeting – May 7, 2026, 7:00 pm

Items for next meeting:

- i. HOME Annual Action Plan – Public Hearing and Resolution
- ii. Legislative Report
- iii. FY27 Operation Budget for Consideration/Approval
- iv. TJPDC Officer Slate Notice from Nominating Committee
- v. March 2026 Financials, FY26 Quarter Three (Jan – Mar) Financial Report
- vi. DHCD CDBG Regional Priorities

11. ADJOURNMENT:

Motion/Action: The meeting was declared adjourned at 8:49 p.m.

Commission materials and meeting recording may be found at www.tjpdc.org

Thomas Jefferson Planning District Commission

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THOMAS JEFFERSON PLANNING DISTRICT COMMISSION

April 2, 2026

Prepared by David Blount, TJPDC

COMMISSIONERS PRESENT		STAFF PRESENT	
City of Charlottesville			
Michael Payne, Vice-Chair	X		
Jen Fleisher	X		
Albemarle County			
Ned Gallaway (remote)	X		
Michael Pruitt	X		
Fluvanna County			
Tony O'Brien	X		
Keith Smith, Chair	X		
Greene County			
Tim Goolsby	X		
James Higgins	x		
Louisa County		**GUESTS/PUBLIC PRESENT**	
Tommy Barlow	x		
Manning Woodward	x		
Nelson County			
Jesse Rutherford	x		
Ernie Reed	x		

Closed Session:

1. **Motion to Enter Closed Session:** I, Jesse Rutherford, move that the Commission be convened to a closed session pursuant to the exemption found in Sec. 2.2-3711(A)1 of the Code of Virginia to discuss matters of employee performance of the Executive Director. Motion seconded by Tony O'Brien. Roll call vote:

______________ (Aye) (Nay) Michael Payne

______________ (Aye) (Nay) Jen Fleisher

______________ (Aye) (Nay) Ned Gallaway

______________ (Aye) (Nay) Michael Pruitt

______________ (Aye) (Nay) Tony O'Brien

______________ (Aye) (Nay) Keith Smith

______________ (Aye) (Nay) Tim Goolsby

______________ (Aye) (Nay) James Higgins

______________ (Aye) (Nay) Manning Woodward

______________ (Aye) (Nay) Tommy Barlow

______________ (Aye) (Nay) Ernie Reed

_______________(Aye) (Nay) Jesse Rutherford

Motion (Passed) (Failed)

2. **Motion to Exit Closed Session:** I, Jesse Rutherford, move that the Commission exit closed session. Motion seconded by Mike Pruitt for the committee to exit closed session.

Roll call vote:

______________ (Aye) (Nay) Michael Payne
______________ (Aye) (Nay) Jen Fleisher
______________ (Aye) (Nay) Ned Gallaway
______________ (Aye) (Nay) Michael Pruitt
______________ (Aye) (Nay) Tony O'Brien
______________ (Aye) (Nay) Keith Smith
______________ (Aye) (Nay) Tim Goolsby

______________ (Aye) (Nay) James Higgins
______________ (Aye) (Nay) Manning Woodward
______________ (Aye) (Nay) Tommy Barlow
______________ (Aye) (Nay) Ernie Reed
_______________(Aye) (Nay) Jesse Rutherford

Motion (Passed) (Failed)

3. **Motion to Certify:** I, Jesse Rutherford, move that the Commission certify that to the best of each member's knowledge, only public business matter lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed or considered in the closed session. Motion seconded by Tim Goolsby to Certify.

Roll call vote:

______________ (Aye) (Nay) Michael Payne
______________ (Aye) (Nay) Jen Fleisher
______________ (Aye) (Nay) Ned Gallaway
______________ (Aye) (Nay) Mike Pruitt
______________ (Aye) (Nay) Tony O'Brien
______________ (Aye) (Nay) Keith Smith
______________ (Aye) (Nay) Tim Goolsby
______________ (Aye) (Nay) James Higgins

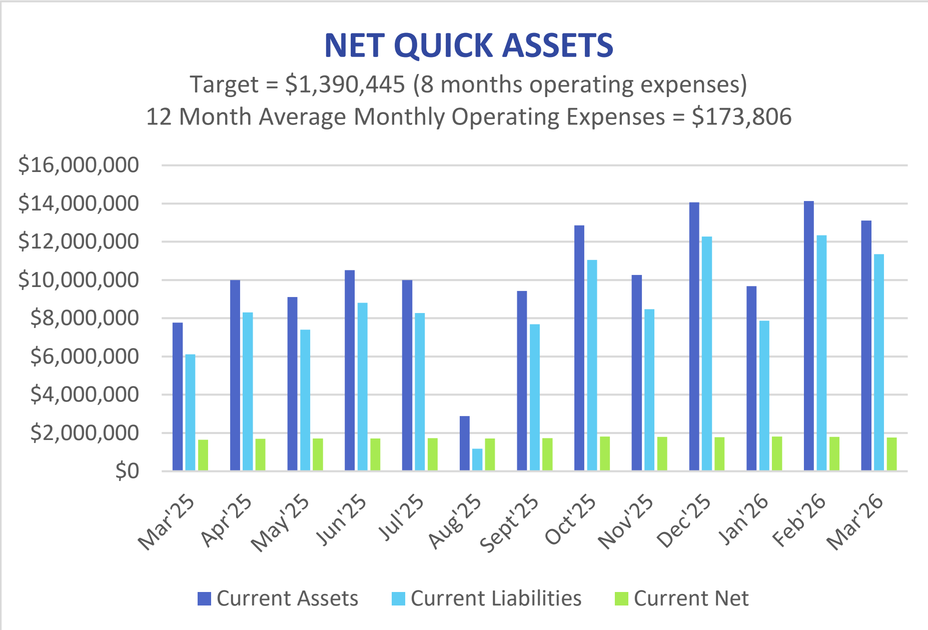
______________ (Aye) (Nay) Manning Woodward
______________ (Aye) (Nay) Tommy Barlow
______________ (Aye) (Nay) Ernie Reed
_______________(Aye) (Nay) Jesse Rutherford

Motion (Passed) (Failed)

Certified: D Blount

FY 26 FINANCIAL DASHBOARD

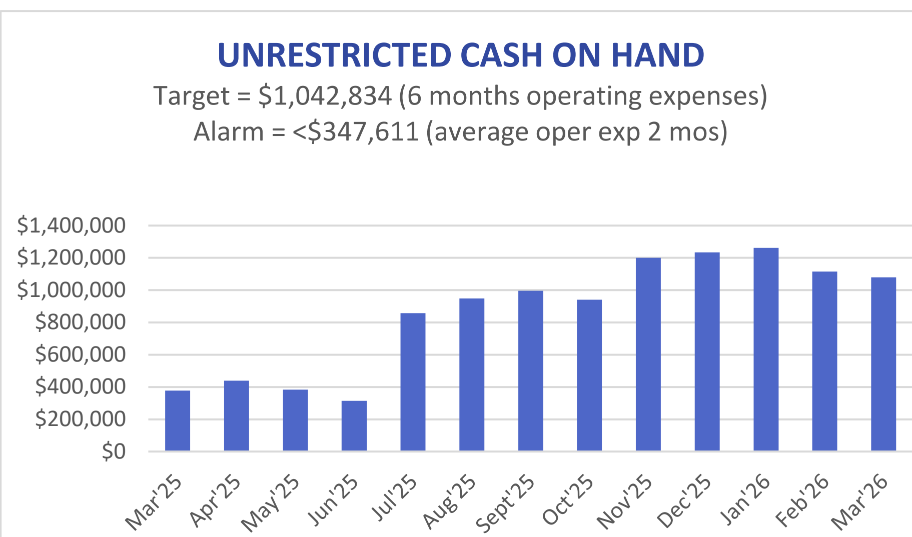
Through March 2026



MONTHLY NET QUICK ASSETS

Mar'25 = $1,650,494
Apr'25 = $1,689,807
May'25 = $1,707,945
Jun'25 = $1,711,040
Jul'25 = $1,727,850
Aug'25 = $1,712,139
Sept'25 = $1,735,245
Oct'25 = $1,811,900
Nov'25 = $1,792,016
Dec'25 = $1,786,737
Jan'26 = $1,807,543
Feb'26 = $1,792,265
Mar'26 = $1,762,278

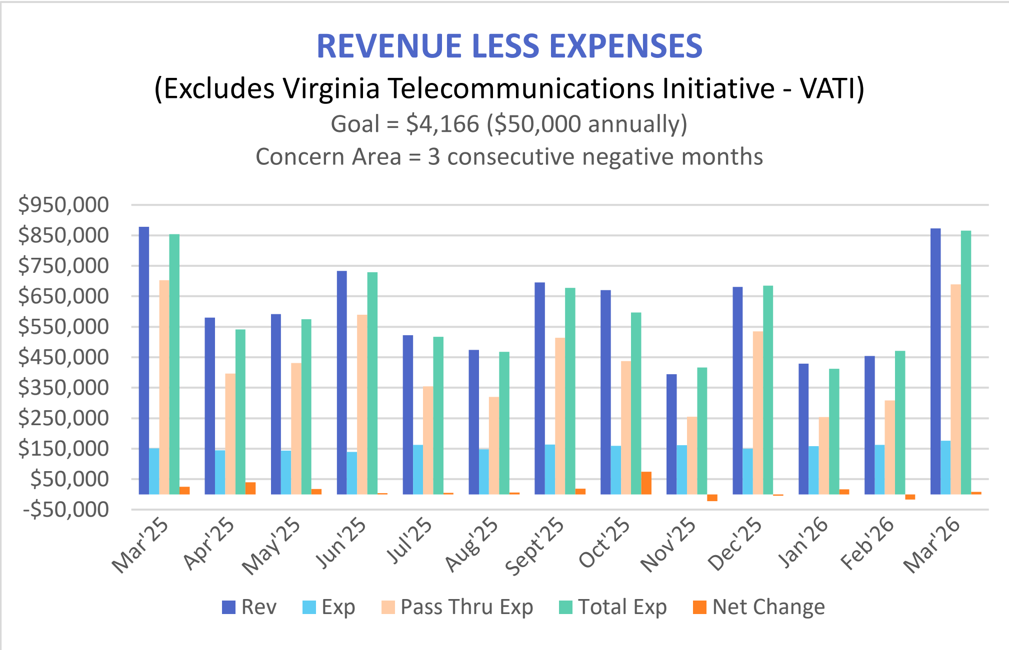
NET QUICK ASSETS are the highly liquid assets held by the agency, including cash, marketable securities, and accounts receivable. Net quick assets (NQA) are calculated as current assets (cash + marketable securities + prepaid assets + accounts receivable) minus current liabilities of payables and deferred revenue. The target is 8 months of operating expenses (TJPDC costs minus pass-through and project contractual expenses), based on a rolling twelve-month average. The Commission has earmarked excess NQA above the target as Capital Reserves. As of the end of March the TJPDC had 10.14 months of operating expenses. The rolling twelve-month average operating expenses increased to $173,806. The 3-month average operating expenses increased to $183,804. Actual operating expenses for March were $200,604. Capital reserves as of March 31 were $371,833 (NQA minus 8 months of operating expenses).



UNRESTRICTED CASH ON HAND consists of funds held in checking and money market accounts immediately available to TJPDC for expenses. Cash does not include pass-through deposits in transit. Total cash minus notes payable minus deferred revenue = Unrestricted Cash on Hand.

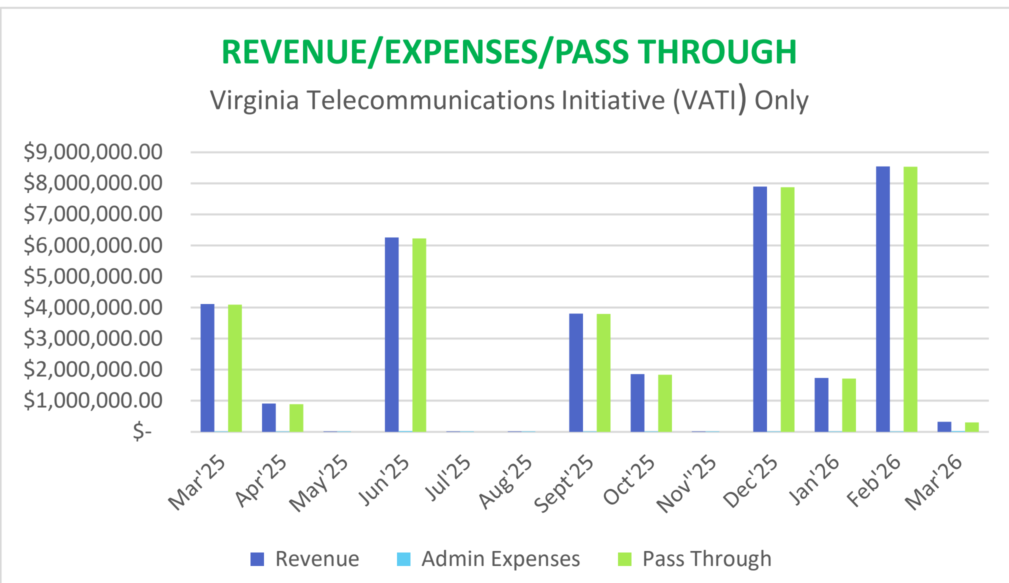
MONTHS OF UNRESTRICTED CASH divides unrestricted cash on hand by the agency's average monthly operating expenses to give the number of months of operation without any additional cash received. March financials indicate that there were 6.21 months of unrestricted cash on hand available.

NET REVENUE:



MONTHLY NET REVENUE

Mar'25 = $24,705
Apr'25 = $39,522
May'25 = $17,301
Jun'25 = $4,220
Jul'25 = $5,544
Aug'25 = $6,503
Sept'25 = $18,207
Oct'25 = $73,864
Nov'25 = ($22,083)
Dec'25 = ($4,339)
Jan'26 = $17,056
Feb'26 = ($16,721)
Mar'26 = $7,860



MONTHLY ADMIN

Mar'25 = $21,050
Apr'25 = $17,863
May'25 = $17,917
Jun'25 = $24,701
Jul'25 = $18,866
Aug'25 = $20,029
Sept'25 = $16,927
Oct'25 = $17,505
Nov'25 = $12,989
Dec'25 = $16,816
Jan'26 = $16,532
Feb'26 = $12,939
Mar'26 = $24,883

NET REVENUE is the surplus or shortfall resulting from monthly revenues minus expenses. To prevent skewing of the data, pass through revenue and expenses from the Virginia Telecommunications Program (VATI) have been removed from the Revenue Less Expenses graph/data and are reported separately in the VATI revenues, expenses, and pass-through graph both shown above.

The agency recorded a net gain in March of $7,860. The March Accrued Revenue Report shows the total average available monthly funds of $300,275 for the remaining 3 months in FY26, which is ample revenue to cover projected expenses. The total net gain for the year is $91,105 with $58,513 attributable to the BRCTB.

NOTES

1. Target is a reasonable expectation that the TJPDC may reach this level to achieve our long-range financial goals. A plan will be developed showing how these target goals are expected to be achieved through daily financial management practices.
2. Concern is a level where staff will immediately identify causes of the change in financial position, whether this is a special one-time circumstance caused by a financial action or whether a trend is emerging caused by one of more operational or financial circumstances and prepare a plan of action to correct or reverse the trend.
3. Back up documentation and details of this Financial Dashboard can be found in the monthly financial statements of Balance Sheet, Consolidated Profit and Loss Report, and the Accrued Revenue Report supplied to the TJPDC Commissioners.
4. The average monthly operating expense is a rolling twelve-month average of operating expenses (TJPDC costs minus pass-through and project contractual expenses).
5. The TJPDC earmarked some of TJPDC's reserves for a building or capital fund in FY18, tied to Net Quick Assets.
6. Effective October 2025 the TJPDC financials will recognize BRCTB member contributions, and the associated interest earned from the funds in the Virginia Investment Pool, as revenue monthly. October 2025 financials incorporate a one-time adjustment to reclassify $52,498 from deferred revenue to revenues to allow for reporting of the BRCTB fund balances.

Consolidated Profit and Loss

March 2026

	Mar 26	Budget	Jul '25 - M...	YTD Budget	Annual Bu...
Ordinary Income/Expense					
Income					
41100 · Federal Funding Source	510,509	3,034,293	24,835,015	27,308,632	36,411,510
4120 · State Funding Source	329,026	511,719	3,525,185	4,605,475	6,140,634
4130 · Local Source	341,820	582,750	3,507,870	5,244,750	6,993,000
42000 · Local Match Per Capita	15,414	15,414	138,727	138,726	184,967
4280 · Interest Income	5,438	4,167	47,696	37,500	50,000
4281 · BRCTB VIP Interest Income	168		3,810		
4285 · Rent Income	320	2,333	14,035	21,000	28,000
4139 · Reserve Transfers	0	2,167	0	19,500	26,000
Total Income	1,202,694	4,152,843	32,072,338	37,375,583	49,834,111
Gross Profit	1,202,694	4,152,843	32,072,338	37,375,583	49,834,111
Expense					
61000 · Personnel	145,165	151,683	1,293,745	1,365,145	1,820,194
6900 · Reimb. Overhead Allocation	0	0	0	(0)	0
6240 · Advertising / Marketing	5,940	2,995	20,879	26,952	35,936
62394 · Audit -Legal Expenses	18,552	3,233	25,580	29,100	38,800
6258 · Bank Charges	65	63	473	563	750
6260 · COGS	0	417	2,363	3,750	5,000
6281 · Dues	555	1,007	11,330	9,065	12,087
6242 · Employee Hiring & Recruitment	1,613		2,012		
62850 · Insurance	576	668	5,684	6,015	8,020
6345 · Janitorial Service	0	417	5,741	3,750	5,000
6450 · Meeting Expenses	138	671	5,892	6,039	8,052
6310 · Postage	0	91	704	822	1,096
62890 · Printing/Copier	100	414	1,595	3,728	4,971
6390 · Professional Dev & Meetings	122	2,121	14,360	19,087	25,449
6320 · Rent	12,968	11,546	93,749	103,916	138,555
6280 · Subscription-Publications	42	348	656	3,128	4,170
6290 · Supplies	133	953	6,102	8,580	11,440
63210 · Technology & Equipment	7,415	4,221	36,291	37,988	50,651
6600 · Telephone & Internet Service	1,487	1,370	12,899	12,331	16,441
6380 · TJPDC Contractual Services	2,308	4,102	21,879	36,916	49,222
63300 · Travel	3,425	4,505	32,976	40,546	54,062
9999 · Miscellaneous	0	9,296	0	83,663	111,551
Total Expense	200,604	200,121	1,594,910	1,801,085	2,401,446
Net Ordinary Income	1,002,091	3,952,722	30,477,428	35,574,499	47,432,665
Other Income/Expense					
Other Expense					
82999 · Grants Contractual Services	12,594	16,786	356,786	151,078	201,437
83000 · HOME Pass-Through	393,801	112,136	846,792	1,009,224	1,345,632
84000 · Grants Pass-Through	587,836	3,823,800	29,182,744	34,414,197	45,885,595
Total Other Expense	994,230	3,952,722	30,386,323	35,574,499	47,432,665
Net Other Income	(994,230)	(3,952,722)	(30,386,323)	(35,574,499)	(47,432,665)
Net Income	**7,860**	**(0)**	**91,105**	**(0)**	**0**

Thomas Jefferson Planning District Commission
Balance Sheet Prev Year Comparison
As of March 31, 2026

	Mar 31, 26	Mar 31, 25	$ Change
ASSETS			
Current Assets			
Checking/Savings			
1100 · Cash	1,585,336.47	839,701.70	745,634.77
1189 · Capital Reserve	371,833.00	918,392.00	-546,559.00
Total Checking/Savings	1,957,169.47	1,758,093.70	199,075.77
Accounts Receivable			
1190 · Receivable Grants	9,228,541.79	11,188,948.88	-1,960,407.09
Total Accounts Receivable	9,228,541.79	11,188,948.88	-1,960,407.09
Other Current Assets			
1310 · Prepaid Rent	1,575.00	1,575.00	0.00
1330 · Prepaid Insurance	2,032.22	1,885.46	146.76
1360 · Prepaid Other	8,536.15	11,659.19	-3,123.04
1365 · Prepaid County Advance VATI	1,911,459.92	0.00	1,911,459.92
Total Other Current Assets	1,923,603.29	15,119.65	1,908,483.64
Total Current Assets	13,109,314.55	12,962,162.23	147,152.32
Fixed Assets			
1411 · Power Edge T340 Server	9,175.61	9,175.61	0.00
1413 · Server Software	5,197.50	5,197.50	0.00
1400 · Office furniture and Equipment	161,909.57	122,334.57	39,575.00
1499 · Accumulated Depreciation	-128,407.51	-122,370.79	-6,036.72
Total Fixed Assets	47,875.17	14,336.89	33,538.28
TOTAL ASSETS	**13,157,189.72**	**12,976,499.12**	**180,690.60**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2100 · Accounts Payable-General	8,913,623.05	10,833,410.44	-1,919,787.39
Total Accounts Payable	8,913,623.05	10,833,410.44	-1,919,787.39
Credit Cards			
2155 · Accounts Payable Credit Card	10,855.67	10,719.61	136.06
Total Credit Cards	10,855.67	10,719.61	136.06
Other Current Liabilities			
2159 · Accrued Expenses	0.00	6,622.47	-6,622.47
2160 · Accrued Payroll Payable	5,394.39	24,585.67	-19,191.28
2750 · Cigarette Tax Refunds Payable	207.76	0.00	207.76
2800 · Deferred Revenue	2,416,955.83	450,219.09	1,966,736.74
Total Other Current Liabilities	2,422,557.98	481,427.23	1,941,130.75
Total Current Liabilities	11,347,036.70	11,325,557.28	21,479.42
Long Term Liabilities			
2200 · Leave Payable	79,729.95	60,939.45	18,790.50
Total Long Term Liabilities	79,729.95	60,939.45	18,790.50
Total Liabilities	11,426,766.65	11,386,496.73	40,269.92
Equity			
3000 · General Operating Fund	1,259,184.43	562,051.64	697,132.79
3100 · Restricted Capital Reserve	371,833.00	918,392.00	-546,559.00
3600 · Net Investment in Fixed Assets	8,300.17	14,336.89	-6,036.72
Net Income	91,105.47	95,221.86	-4,116.39
Total Equity	1,730,423.07	1,590,002.39	140,420.68
TOTAL LIABILITIES & EQUITY	**13,157,189.72**	**12,976,499.12**	**180,690.60**

Accrued Revenue by Grant or Contract — For Year Ending June 30, 2026

Program Code	PROGRAM CONTRACTS/GRANTS Without Pass-Thrus	GRANT-CONTRACT START DATE	GRANT-CONTRACT END DATE	CARRY OVER FROM PREVIOUS YEAR(S)	CURRENT GRANT/ CONTRACT AMOUNT	TOTAL PROGRAM CONTRACT/ GRANT AMOUNT	JULY 2025	AUGUST 2025	SEPTEMBER 2025	OCTOBER 2025	NOVEMBER 2025	DECEMBER 2025	JANUARY 2026	FEBRUARY 2026	MARCH 2026	YEAR TO DATE FY26	PREVIOUS YEARS	ESTIMATED BUDGET AMOUNT FOR FY27+	GRANT TO DATE	GRANT-CONTRACT REMAINING FY26	NOTES
299	State Support to PDC (DHCD)	07/01/25	06/30/26	$ 48,927	114,971	$ 163,898										$ -	$ -	$ 134,466	$ -	$ 29,432	State funding to TJPDC General/Contingency
112	TJPDC Corporation	07/01/25	06/30/26		1,500	$ 3,825	$ 254	$ 414	$ 451	$ 583	$ 550	$ -	$ 493	$ 583	$ 498	$ 3,825	$ -	$ -	$ 3,825	$ (0)	501(c)3 Non-profit Arm
110	Bank Interest	07/01/25	06/30/26			$ 47,696	$ 5,673	$ 5,691	$ 5,474	$ 5,529	$ 5,161	$ 5,146	$ 5,042	$ 4,542	$ 5,438	$ 47,696	$ -	$ -	$ 47,696	$ -	Interest Earned from TJPDC
760	BRCTB One-time Adjust + Bank Interest (VIP) + Fees					$ 58,513				$ 52,684	$ 174	$ 2,258	$ 1,834	$ 1,395	$ 168	$ 58,513	$ -	$ -	$ 58,513	$ -	Rev. Adj. + Interest & Penalties Retained by BRCTB (fund balance)
120	SCRC	10/01/25	09/30/26		23,000	$ 24,172	$ 638	$ 127	$ 4,224	$ -	$ -	$ -	$ -	$ -	$ 788	$ 5,776	18,395		$ 24,171	$ 0	*SCRC Cooperative Agreement (Oct 1-Sept 30)
170/171	Rural Transportation	07/01/25	06/30/26		58,000	$ 58,000	$ 4,318	$ 4,393	$ 4,379	$ 6,487	$ 3,295	$ 3,759	$ 4,341	$ 3,679	$ 2,944	$ 37,595	$ -	$ -	$ 37,595	$ 20,405	VDOT Rural Transp Planning
273	Water Street Center & Office Leases	07/01/25	06/30/26			$ 14,035	$ 2,325	$ 2,295	$ 2,155	$ 2,155	$ 2,295	$ 2,155	$ 335	$ -	$ 320	$ 14,035	$ -	$ -	$ 14,035	$ -	Rental Fees
277	Legislative Liaison	07/01/25	06/30/26	$ 38,681	114,245	$ 152,926	$ 5,285	$ 8,175	$ 13,087	$ 18,500	$ 15,084	$ 9,884	$ 15,233	$ 16,883	$ 12,715	$ 114,846	$ -	$ 23,681	$ 114,846	$ 14,398	*Legislative Operations
278	VAPDC-ED	07/01/25	06/30/26		56,100	$ 57,453	$ 4,675	$ 4,890	$ 4,675	$ 4,942	$ 5,033	$ 4,675	$ 4,675	$ 4,675	$ 5,188	$ 43,428	$ -	$ -	$ 43,428	$ 14,025	Contract for Admin Services
296	Member Per Capita	07/01/25	06/30/26	$ 17,949	184,967	$ 202,917	$ 15,414	$ 15,414	$ 15,414	$ 15,414	$ 15,414	$ 15,414	$ 15,414	$ 15,414	$ 15,414	$ 138,727	$ -	$ 17,949	$ 138,727	$ 46,240	Local Govt Annual Contributions (Includes $17,949 in FY25 Deferred Rev.)
303	Solid Waste	07/01/25	06/30/26	$ 5,395	11,235	$ 16,630	$ 526	$ 106	$ 1,774	$ 595	$ 2,714	$ 957	$ 3,387	$ 355	$ 911	$ 11,326	$ -	$ 2,895	$ 11,326	$ 2,409	*Contract for annual reporting
306.1	Louisa Co - Comp Plan					$ 13,946						$ 5,445	$ 5,744	$ 2,758	$ -	$ 13,946	$ -	$ -	$ 13,946	$ (0)	Louisa County - Comp Plan ($1,000 covered w/Louisa per capita)
321	Town of Louisa	01/01/26	06/30/26			$ 140									$ 140	$ 140	$ -	$ -	$ 140	$ -	*Request for Planning Support
907	WIP Phase III - Contract #8	01/01/25	12/31/25		58,000	$ 58,000	$ 6,875	$ 4,558	$ 5,647	$ 8,223	$ 6,358	$ 6,262	$ -	$ -	$ -	$ 37,922	20,078		$ 58,000	$ -	Watershed Improvement Plan
907	WIP Phase III - Contract #9	01/01/26	12/31/26		58,000	$ 58,000					$ -	$ -	$ 5,572	$ 4,880	$ 4,922	$ 15,373		$ 34,899	$ 15,373	$ 7,727	*Watershed Improvement Plan (Pending application/award)
908	RRBC	07/01/25	06/30/26		11,235	$ 11,235	$ 1,272	$ 2,135	$ 5,592	$ 113	$ -	$ -	$ 27	$ 88	$ 500	$ 9,727	$ -	$ -	$ 9,727	$ 1,508	*Rivanna River Basin Commission annual contributions and event fees
Program Code	PROGRAM CONTRACTS/GRANTS With Pass-Thrus					$ -															
172	Safe Streets and Roads for All (SS4A)	05/11/23	09/25/25			$ 84,259	$ 1,814	$ 5,703	$ 3,989	$ 159	$ 384	$ 391	$ -	$ 398	$ 72	$ 12,910	$ 70,533	$ -	$ 83,443	$ 816	*Estimated Completion - Sept 2025
	SS4A Pass-Thru	05/11/23	09/25/25			$ 985,647	$ 38,490	$ 18,830	$ 18,065	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,385	$ 910,262	$ -	$ 985,647	$ 0	*Pass through to Kimley Horn, AvidCore, and VDOT
180-25	Mobility Management - 2025	10/01/24	09/30/25			$ 194,790	$ 12,927	$ 13,031	$ 14,936	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,893	$ 153,896	$ -	$ 194,790	$ -	*Mobility Management - Oct 1 - September 30, 2025
	Mobility Management Pass-Thru - 2025	10/01/24	09/30/25			$ 11,831			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,831	$ -	$ 11,831	$ -	Contracted with JABA (2 months)
180-26	Mobility Management - 2026 (5310 other capital)	10/01/25	09/30/26			$ 307,237			$ -	$ 16,967	$ 10,950	$ 15,666	$ 21,498	$ 21,486	$ 28,200	$ 114,767	$ -	$ 82,711	$ 114,767	$ 109,759	*Mobility Management - Oct 1 - September 30, 2026
	Mobility Management - 2026 Cap Pass-Thru					$ 2,533			$ -	$ -	$ 2,533	$ -	$ -	$ -	$ -	$ 2,533	$ -	$ -	$ 2,533	$ -	*No capital pass-thru
180-26.1	Mobility Management - 2026 (5310 operating)	10/01/25	09/30/26			$ -			$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	*Mobility Management - Oct 1 - September 30, 2026
	Mobility Management Pass-Thru - 2026	10/01/25	09/30/26			$ 6,053			$ -	$ -	$ -	$ -	$ 211	$ -	$ 1,564	$ 1,775	$ -	$ 1,513	$ 1,775	$ 2,764	PATH Volunteer Driver Assistance & mileage reimbursement
180B-Local	Mobility Management - Branding / Other	07/01/24	06/30/26			$ 17,473	$ 231	$ 501	$ 758	$ 169	$ 358	$ 2,140	$ 1,403	$ 88	$ 157	$ 5,804	$ 9,787	$ -	$ 15,591	$ 1,883	*BAMA grant, CACF grant, UVA contribution to support Mobility Mgmt
	Mobility Management Pass-Thru	07/01/24	06/30/26			$ 30,027			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,027	$ -	$ 30,027	$ -	Branding/Marketing Consultant for Mobility Management
180C-RTAP	Mobility Management - RTAP Grant	rolling contracts				$ 5,825	$ -	$ 1,031		$ -	$ 396	$ -	$ -	$ -	$ -	$ 1,427	$ 4,398	$ -	$ 5,825	$ -	RTAP Training Grant
180D-TAF	PATH - Transportation Asst. Fund	01/01/25	12/31/25			$ 5,000	$ -	$ 247	$ 362	$ 801	$ 355	$ -	$ 972	$ 261	$ 132	$ 3,130	$ 424	$ -	$ 3,554	$ 1,446	PATH Transportation Assistance Fund
181	RTP/CARTA - Admin	07/01/25	06/30/26	$ 7,500	53,500	$ 61,000	$ 5,980	$ 2,896	$ 7,350	$ 9,808	$ 6,833	$ 3,964	$ 3,326	$ 1,316	$ 4,392	$ 45,864	$ -	$ -	$ 45,864	$ 15,136	*Regional Transit Partnership / CARTA
185	CARTA Prioritization Plan - Admin	07/01/25	06/30/26			$ 40,000			$ -	$ -	$ 302	$ 2,756	$ 3,673	$ 1,781	$ 1,908	$ 10,419	$ -	$ 10,000	$ 10,419	$ 19,581	*CARTA Prioritization Plan
	CARTA Prioritization Plan Pass-Thru	07/01/25	06/30/26			$ 160,000			$ -	$ -	$ -	$ 7,807	$ 3,500	$ 8,834	$ 12,594	$ 32,734	$ -	$ 40,000	$ 32,734	$ 87,266	*Consultant Pass-thru
190/195/198	MPO-PL	07/01/25	06/30/26			$ 308,793	$ 29,829	$ 18,573	$ 23,739	$ 31,213	$ 18,491	$ 20,387	$ 32,254	$ 21,815	$ 24,444	$ 220,746	$ -	$ 22,233	$ 220,746	$ 65,814	*MPO PL Transportation Planning - Passive Roll Over Permitted
191/196/199	MPO-FTA	07/01/25	06/30/26			$ 132,384	$ 19,942	$ 15,132	$ 15,550	$ 14,962	$ 8,142	$ 9,663	$ 10,366	$ 7,928	$ 13,163	$ 114,847	$ -	$ -	$ 114,847	$ 17,538	MPO FTA Transit Planning (ext. to 12/31/25 to use remaining FY25 funds)
193/193.1/193.3	Rideshare - Admin (includes RTAP Grants)	07/01/25	06/30/26			$ 189,533	$ 14,499	$ 17,942	$ 11,345	$ 11,656	$ 10,886	$ 11,721	$ 10,861	$ 12,729	$ 19,761	$ 121,402	$ -	$ 3,759	$ 121,402	$ 64,372	Rideshare TDM Program Mktg & Mgmt (not eligible for roll over)
726	HOME ARP - Admin	09/24/21	09/30/30			$ 367,841	$ 1,766	$ 2,533	$ 3,428	$ 4,582	$ 5,122	$ 4,719	$ 3,663	$ 4,106	$ 2,280	$ 32,200	$ 164,274	$ 159,246	$ 196,474	$ 12,121	*HUD-ARPA Planning funds (not to exceed 5% of grant)
	HOME ARP Pass-Thru	09/24/21	09/30/30			$ 2,084,430	$ 20,438	$ 4,013	$ 1,100	$ 115,041	$ -	$ 248,473	$ -	$ 3,140	$ 256,824	$ 649,028	$ 132,875	$ 1,302,527	$ 781,903	$ (0)	*Admin includes Consultant for Gap Analysis
727-22	HOME-22 TJPDC Admin	07/01/22	06/30/30			$ 74,783	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 74,783	$ -	$ 74,783	$ -	*HUD HOME-22 Housing Grants Admin
	HOME-22 Pass-Thru	07/01/22	06/30/30			$ 698,069	$ -	$ 7,234	$ 12,290	$ -	$ 3,419	$ -	$ -	$ -	$ 129,411	$ 152,354	$ 401,916	$ 74,038	$ 554,270	$ 69,760	*HUD HOME-22 Housing Grants Construction
727-23	HOME-23 TJPDC Admin	07/21/23	06/30/31			$ 78,529	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 78,529	$ -	$ 78,529	$ 0	*HUD HOME-23 Housing Grants Admin
	HOME-23 Pass-Thru	07/01/23	06/30/31			$ 718,217	$ -	$ -	$ 7,766	$ 17,871	$ 1,266	$ -	$ -	$ 5,279	$ 3,815	$ 35,997	$ 206,577	$ 306,984	$ 242,574	$ 168,659	*HUD HOME-23 Housing Grants Construction
727-24	HOME-24 TJPDC Admin	07/01/24	06/30/32			$ 65,111	$ 2,614	$ 3,992	$ 1,980	$ 1,433	$ 641	$ 2,167	$ 1,770	$ 487	$ 3,929	$ 19,014	$ 183	$ 38,957	$ 19,197	$ 6,958	*HUD HOME-24 Housing Grants Admin
	HOME-24 Pass Thru	07/01/24	06/30/32			$ 586,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,662	$ 3,751	$ 9,413	$ 79,475	$ 303,915	$ 88,888	$ 193,197	*HUD HOME-24 Housing Grants Construction
727-25	HOME-25 TJPDC Admin	07/01/25	06/30/33			$ 68,701				$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 68,701	$ -	$ -	*HUD HOME-24 Housing Grants Admin
	HOME-25 Pass Thru	07/01/25	06/30/33			$ 618,308				$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 618,308	$ -	$ -	*HUD HOME-24 Housing Grants Construction
728-23	Housing Preservation Grant-23 - Admin	10/01/23	09/30/25			$ 32,838			$ 973	$ -	$ -	$ -	$ -	$ -	$ -	$ 973	$ 31,865	$ -	$ 32,838	$ -	*USDA Housing Repair Admin
	HPG-23 Pass-Thru	10/01/23	09/30/25			$ 179,597	$ 3,200	$ 6,298	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,498	$ 170,099	$ -	$ 179,597	$ 0	*USDA Housing Repair Construction
728-24	Housing Preservation Grant-24 - Admin	10/01/24	09/30/26			$ 20,370	$ 4,049.75	$ 3,977.76	$ 1,109.83	$ 2,092.98	$ 1,321.03	$ 2,453.64	$ 1,353	$ -	$ -	$ 16,358	$ 4,012.01	$ -	$ 20,370	$ -	*USDA Housing Repair Admin
	HPG-24 Pass-Thru	10/01/24	09/30/26			$ 115,427	$ 26,319	$ 3,702	$ -	$ 5,200	$ -	$ -	$ -	$ -	$ -	$ 35,221	$ 55,131	$ -	$ 90,352	$ 25,075	*USDA Housing Repair Construction
728-25	Housing Preservation Grant-25 - Admin	10/01/25	09/30/27			$ 10,992							$ 314	$ 1,535	$ 2,243	$ 4,091	$ -	$ 2,748	$ 4,091	$ 4,153	*USDA Housing Repair Admin
	HPG-25 Pass-Thru	10/01/25	09/30/27			$ 62,289							$ -	$ -	$ 7,125	$ 7,125	$ -	$ 15,572	$ 7,125	$ 39,592	*USDA Housing Repair Construction
729	Regional Housing Partnership	07/01/24	06/30/25			$ 49,501	$ 1,757	$ 2,576	$ 15,381	$ 4,865	$ 2,676	$ 3,422	$ 2,607	$ 2,280	$ 5,685	$ 41,248	$ -	$ -	$ 41,248	$ 8,253	Regional Housing Partnership
730.1/730.2/730.3	RHP Housing Study	01/01/25	12/31/26			$ 138,727	$ 7,491	$ 5,901	$ 4,625	$ 4,012	$ 1,562	$ 1,269	$ 2,548	$ 1,896	$ 7,958	$ 37,261	$ 37,139	$ 49,913	$ 74,400	$ 14,414	*Regional Housing Study Grant
	RHP Housing Study Pass-Thru	01/01/25	12/31/26			$ 148,330	$ -			$ -	$ -	$ -	$ -	$ 60,735	$ -	$ 60,735	$ -	$ 48,141	$ 60,735	$ 39,453	*Pass through - Consultant for Housing Study
733	VA Housing Development - Admin	07/01/21	12/31/26			$ 199,500	$ 3,760	$ 1,505	$ 2,170	$ 3,551	$ 2,783	$ 2,657	$ 2,965	$ 1,648	$ 3,670	$ 24,709	$ 152,805.72	$ 7,000	$ 177,515	$ 14,985	*VA Housing PDC - Admin
	VA Housing Pass-Through	07/01/21	12/31/26			$ 1,800,500	$ -	$ -	$ 183,450	$ -	$ -	$ -	$ -	$ -	$ -	$ 183,450	$ 1,616,728.11		$ 1,800,178	$ 322	*VA Housing PDC - Construction/Partnership
760	Blue Ridge Cigarette Tax Board	07/01/25	06/30/26			$ 122,755	$ 11,253	$ 7,027	$ 9,809	$ 9,662	$ 10,411	$ 7,859	$ 10,085	$ 8,879	$ 12,770	$ 87,755	$ -	$ -	$ 87,755	$ 35,001	BRCTB Administrative Fees
	Cig Tax Pass-Through	07/01/25	06/30/26			$ 3,386,077	$ 304,403	$ 279,820	$ 289,486	$ 298,589	$ 248,082	$ 271,600	$ 249,249	$ 224,361	$ 269,507	$ 2,435,099	$ -	$ -	$ 2,435,099	$ 950,978	BRCTB Pass through - tax revenue
761	VATI 22 - Admin	04/01/22	12/31/26			$ 925,000	$ 15,740	$ 14,224	$ 11,639	$ 13,191	$ 8,799	$ 10,176	$ 13,289	$ 7,016	$ 20,694	$ 114,767	$ 677,906	$ 92,223	$ 792,673	$ 40,103	*VATI Admin - 36-42 months
	VATI 22 Pass-Through	04/01/22	12/31/26			$ 117,800,904			$ 6,074,073	$ 324,259	$ -	$ 7,880,757	$ 261,541	$ 8,533,197	$ -	$ 23,073,826	$ 81,354,997	$ 6,200,000	$ 104,428,823	$ 7,172,081	*Program/Construction Pass-Through
762	VATI 24 - Admin	09/01/24	12/31/26			$ 230,062	$ 3,125	$ 5,806	$ 5,288	$ 4,314	$ 4,191	$ 6,640	$ 3,243	$ 5,924	$ 4,189	$ 42,720	$ 41,241	$ 117,384	$ 83,961	$ 28,717	*VATI Admin - 18 months
	VATI 24 Pass-Through	09/01/24	12/31/26			$ 13,058,438	$ -	$ -	$ -	$ 1,848,767	$ -	$ -	$ 1,454,123	$ -	$ 304,584	$ 3,607,474	$ -	$ 9,014,438	$ 3,607,474	$ 436,526	*Program/Construction Pass-Through
765	DHCD - BEAD					$ 26,500								$ -	$ 514	$ 514	$ -	$ -	$ 514	$ 25,986	DHCD--BEAD Admin Fees
	DHCD - BEAD Pass-Through					$ 265,000								$ -	$ -	$ -	$ -	$ -	$ -	$ 265,000	Pass through - direct costs
901	DEQ Septic Program - Admin	01/01/25	12/31/25			$ 18,390	$ 297	$ 1,240	$ 284	$ 495	$ 1,217	$ 263	$ 2,282	$ 1,121	$ 632	$ 7,831	$ 4,198	$ -	$ 12,029	$ 6,361	Dept of Environmental Quality - Septic Program
	DEQ Septic Pass-Through	01/01/25	12/31/25			$ 146,630	$ -	$ -	$ -	$ 810	$ -	$ 6,227	$ 610	$ -	$ 4,882	$ 12,529	$ -	$ -	$ 12,529	$ 134,101	*Program/Construction Pass-Through
902	DEQ Rain Barrel Program	01/01/25	12/31/25			$ 10,821	$ 355	$ 425	$ 780	$ 816	$ -	$ -	$ 496	$ -	$ -	$ 2,872	$ 6,902	$ -	$ 9,774	$ 1,047	Dept of Environmental Quality - Rain Barrel Program
	DEQ Rain Barrel Pass-Through	01/01/25	12/31/25			$ 3,477	$ -		$ 1,949	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,949	$ -	$ -	$ 1,949	$ 1,528	Pass through - direct costs
903	DEQ Reg'l Water Supply Planning	06/01/25	06/30/26			$ 18,124	$ 2,439	$ 2,374	$ -	$ -	$ -	$ -	$ 1,236	$ 867	$ 1,899	$ 8,815	$ 4,071	$ -	$ 12,885	$ 5,239	Dept of Environmental Quality - Regional Water Supply Planning
	TOTAL - All Programs					$ 147,700,562	$ 579,974	$ 494,731	$ 6,786,546	$ 2,860,510	$ 407,197	$ 8,579,132	$ 2,161,535	$ 9,000,018	$ 1,202,694	$ 32,072,338	$ 86,610,573	$ 18,795,522	$ 118,682,912	$ 10,222,129	TOTAL - All Programs
	Pass Thru Sub-totals					$ 142,602,782	$ 392,850	$ 319,897	$ 6,588,179	$ 2,610,537	$ 255,300	$ 8,414,864	$ 1,969,235	$ 8,841,208	$ 994,056	$ 30,386,125	$ 84,969,917	$ 17,925,437	$ 115,356,042	$ 9,321,303	Pass-Thru Subtotal

*indicates unspent funds can 'roll-over' in FY27

$ 173,806	12 month average - Operating Expenses
$ 183,804	3 month average - Operating Expenses
$ 200,604	last month - Operating Expenses

Total Grant Funds Remaining	$ 10,222,129
Pass-through funds	$ 9,321,303
TJPDC Available Funds	$ 900,826
Average Funds Available per Month	$ 300,275

Thomas Jefferson Planning District Commission
Profit & Loss Prev Year Comparison
July 2025 through March 2026

	Jul '25 - Mar 26	Jul '24 - Mar 25	$ Change	% Change
Ordinary Income/Expense				
Income				
41100 · Federal Funding Source	24,835,014.93	30,175,153.98	-5,340,139.05	-17.7%
4120 · State Funding Source	3,525,184.90	1,042,254.24	2,482,930.66	238.2%
4130 · Local Source	3,507,870.21	4,928,490.88	-1,420,620.67	-28.8%
42000 · Local Match Per Capita	138,727.27	133,810.04	4,917.23	3.7%
4279 · Program Income	0.00	10,028.00	-10,028.00	-100.0%
4280 · Interest Income	47,696.35	52,563.79	-4,867.44	-9.3%
4281 · BRCTB VIP Interest Income	3,809.53	0.00	3,809.53	100.0%
4285 · Rent Income	14,035.00	20,965.00	-6,930.00	-33.1%
4999 · Prior Year Rev Corr	0.00	30.62	-30.62	-100.0%
Total Income	32,072,338.19	36,363,296.55	-4,290,958.36	-11.8%
Gross Profit	32,072,338.19	36,363,296.55	-4,290,958.36	-11.8%
Expense				
61000 · Personnel	1,293,745.31	1,048,947.34	244,797.97	23.3%
6900 · Reimb. Overhead Allocation	0.00	0.00	0.00	0.0%
6240 · Advertising / Marketing	20,878.67	9,627.78	11,250.89	116.9%
62394 · Audit -Legal Expenses	25,580.03	9,791.04	15,788.99	161.3%
6258 · Bank Charges	473.00	375.00	98.00	26.1%
6260 · COGS	2,362.50	4,725.00	-2,362.50	-50.0%
6281 · Dues	11,330.00	9,070.60	2,259.40	24.9%
6242 · Employee Hiring & Recruitment	2,012.06	5,320.12	-3,308.06	-62.2%
62850 · Insurance	5,684.00	5,861.03	-177.03	-3.0%
6345 · Janitorial Service	5,741.34	1,450.94	4,290.40	295.7%
6450 · Meeting Expenses	5,891.85	5,014.61	877.24	17.5%
6310 · Postage	704.09	669.71	34.38	5.1%
62890 · Printing/Copier	1,594.87	1,871.92	-277.05	-14.8%
6390 · Professional Dev & Meetings	14,360.48	28,796.01	-14,435.53	-50.1%
6320 · Rent	93,749.04	80,315.70	13,433.34	16.7%
6280 · Subscription-Publications	656.38	774.94	-118.56	-15.3%
6290 · Supplies	6,102.48	10,935.44	-4,832.96	-44.2%
63210 · Technology & Equipment	36,290.92	40,841.05	-4,550.13	-11.1%
6600 · Telephone & Internet Service	12,898.67	12,421.97	476.70	3.8%
6380 · TJPDC Contractual Services	21,878.57	40,782.01	-18,903.44	-46.4%
63300 · Travel	32,975.81	35,448.54	-2,472.73	-7.0%
Total Expense	1,594,910.07	1,353,040.75	241,869.32	17.9%
Net Ordinary Income	30,477,428.12	35,010,255.80	-4,532,827.68	-13.0%
Other Income/Expense				
Other Expense				
82999 · Grants Contractual Services	356,786.21	1,376,004.55	-1,019,218.34	-74.1%
83000 · HOME Pass-Through	846,792.01	183,784.52	663,007.49	360.8%
84000 · Grants Pass-Through	29,182,744.43	33,355,244.87	-4,172,500.44	-12.5%
Total Other Expense	30,386,322.65	34,915,033.94	-4,528,711.29	-13.0%
Net Other Income	-30,386,322.65	-34,915,033.94	4,528,711.29	13.0%
Net Income	**91,105.47**	**95,221.86**	**-4,116.39**	**-4.3%**

Thomas Jefferson Planning District Commission

Regional Vision ▪ Collaborative Leadership ▪ Professional Service

MEMORANDUM

To: TJPD Commissioners

From: Laura Greene, Director of Finance and Human Resources

Date: May 7, 2026

Re: FY26 Quarter Three (January – March 2026) Financial Report

Purpose: To provide a quarterly report on the Thomas Jefferson Planning District Commission's finances for January through March of 2026.

The meeting materials include the March Financial Dashboard, Accrued Revenue Report, Consolidated Profit and Loss Statement, and Balance Sheet. Additionally, the meeting materials include a FY26 Quarter Three Profit and Loss Prior Year Comparison Statement. This staff memo serves as a high-level overview of the agency's performance in Quarter Three.

Quarter Three Financial Overview:

Net quick assets have decreased $24,459 from $1,786,737 on December 31, 2025, to $1,762,278 as of March 31, 2026. Based upon the twelve-month average for operating expenses, we have 10.14 months of available operating expenses (compared to 10.53 in December). Our current goal is eight months of available operating expenses. Funds available in our Capital Reserve Account are $371,833 (Net Quick Assets minus 8 months operating expenses).

Unrestricted Cash on Hand as of March 31 was $1,079,841 or 6.21 months of average monthly operating expenses. Six months is our current target level and concern level is less than two.

Revenue less Expenses – The net gain in March was $7,860 resulting in a cumulative fiscal year net gain of $91,105.

Profit & Loss (P&L) - Budget vs Actual – On March 31 we were 75% through FY25:

	FY26 Operating Budget (approved 3/5/26)	FY26 Actual as of 3/31/26	Percentage of Budget	Amount Budget Remaining
Revenue	$ 42,122,461	$ 32,072,338	76.14%	$ 10,050,123
Operating Expense	$ 2,209,931	$ 1,594,910	72.17%	$ 615,021
Pass Through	$ 39,802,049	$ 30,386,323	76.34%	$ 9,415,726
Net Gain	$ 110,481	$ 91,105	82.46%	$ 19,376

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Balance Sheet As of March 31, total current assets were $13,109,315, a $147,152 increase from this time last year. The cash and pre-paid accounts increased $745,635 and $1,908,484 respectively, while the capital reserve, and accounts receivable decreased $546,559 and $1,960,407 respectively.

As of March 31, total current liabilities were $11,347,037, a $21,479 decrease from this time last year. The accounts payable and accrued expenses decreased $1,945,601 while the credit card payable, cig tax refund payable and deferred revenues increased $1,967,080.

Accrued revenues of existing grant and contract balances for FY26 are shown in the Accrued Revenue report. As of March 31, 2026, $10,222,129 remained in grant funds to be earned in FY26, of which $9,321,303 are for pass-through funds, resulting in $900,826 available for the remaining three months averaging $300,275 per month for operating expenses. The 12-month average for operating expenses is $173,806. Operating expenses last month were $200,604.

Thomas Jefferson Planning District Commission
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THOMAS JEFFERSON PLANNING DISTRICT COMMISSION RESOLUTION SUPPORTING A REGIONAL SAFE STREETS AND ROADS FOR ALL IMPLEMENTATION GRANT APPLICATION

WHEREAS, the Thomas Jefferson Planning District Commission (TJPDC) is committed to improving roadway safety for all who live, work, and travel in Region 10, including the City of Charlottesville and the counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson; and

WHEREAS, from 2019 to 2023, 1,565 people were killed or seriously injured in roadway crashes within the region, underscoring the need for coordinated safety improvements; and

WHEREAS, the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) program provides funding to implement projects identified in an adopted Comprehensive Safety Action Plan; and

WHEREAS, the FY26 Notice of Funding Opportunity was released on March 27, 2026, with a May 26, 2026, deadline; and

WHEREAS, the TJPDC completed the Move Safely Blue Ridge Comprehensive Safety Action Plan in partnership with its member jurisdictions, which identifies prioritized safety projects and strategies; and

WHEREAS, the TJPDC, participating jurisdictions, and the Virginia Department of Transportation (VDOT) will collaborate to advance implementation of select projects; and

WHEREAS, the TJPDC supports the submission of a bundled SS4A Implementation Grant application on behalf of its member jurisdictions to advance projects identified in the Move Safely Blue Ridge Comprehensive Safety Action Plan; and

WHEREAS, the TJPDC will serve as the lead applicant and, if awarded, will administer the grant in coordination with participating jurisdictions and VDOT.

THEREFORE, BE IT RESOLVED, that the TJPDC reaffirms its commitment to regional collaboration and to reducing and ultimately eliminating roadway fatalities and serious injuries throughout the region.

BE IT FURTHER RESOLVED, that, if awarded, the TJPDC Executive Director, Christine Jacobs, is authorized to sign an agreement with the U.S. Department of Transportation and take all other actions necessary related to the administration of the Safe Streets and Roads for All grant.

ADOPTED by the Thomas Jefferson Planning District Commission at its monthly meeting held on May 7, 2026, in the City of Charlottesville, Virginia, a quorum being present.

______________________________ Keith Smith, Chair Thomas Jefferson Planning District Commission	______________________________ Christine Jacobs, Executive Director Thomas Jefferson Planning District Commission
______________________________ Date	______________________________ Date

Thomas Jefferson Planning District Commission

Regional Vision ▪ Collaborative Leadership ▪ Professional Service

MEMORANDUM

To: TJPD Commissioners
From: Christine Jacobs, Executive Director
Date: May 7, 2026
Re: FY27 Operating Budget

Purpose: To detail proposed changes in the FY27 Operating Budget for Commission consideration.

Background: The budget process for each fiscal year generally consists of three steps:

1. Approval of the Projected budget in September/October, setting the per capita rate, population basis, and amounts requested for specific programs to serve as the basis for budget submissions to localities,
2. Approval of the Operating Budget adopted in May as prescribed in the TJPDC Bylaws, and
3. Approval of an Amended Operating Budget approved in March, to serve as the final budget for financial reports and auditing purposes.

Budget Changes: The Draft FY27 Operating Budget was presented to the Commission in the April 2, 2026, meeting. There are several minor changes between the original draft and the budget before the Commission for consideration tonight. Details of those changes are below:

1. Revised the local match for the Hazard Mitigation Grant to specify “in kind” local funds, removing the cash match from local per-capita funds. Revised the pass-through amount to reflect the full in-kind match from FY26 and FY27, pending an award.

2. Changed the funding source of the Middle James Rain Barrel Workshops from state to federal to reflect a confirmation received on the accurate source of the funds.

3. Revised the Housing Study local funds amount to better reflect the anticipated spend-down in FY26 and remaining amount available for FY27.

4. Revised the VA Housing Development grant amount to better reflect that anticipated spend-down in FY26 and remaining amount available for FY27.

5. Revised the FTA 5303 revenues and expenses for the CA-MPO to reflect the official allocation received on 4/3/2025 from our VA Department of Rail and Public Transportation representative.

6. Updated the PATH-Mobility Management projected grant amount to reflect the amount currently in the state’s Six Year Improvement Plan budget.

7. Updated the VAPDC revenue and expenses to reflect the VAPDC’s FY27 projected budget for administrative services via the TJPDC/VAPDC annual agreement

8. Revised the Workman’s Compensation rates pursuant to receiving the FY27 Virginia Risk Sharing Association (VRSA) policy.

9. Rebalanced the local match/regional line items as a result of the changes above.
10. Revised the 110-Contingency budget amount as a result of the changes above.

The FY27 Operating Budget is balanced and includes Revenues of $19,243,015 and Expenses of $19,243,015.

Recommendation: Staff recommends that the Commission approve the Fiscal Year 2027 Thomas Jefferson Planning District Commission Annual Operating Budget, as presented.

TJPDC - FY27 Projected Budget				5.7.2026
	$0.64 per capita	$0.66 per capita	$0.68 per capita	$0.70 per capita
REVENUE				
	FY24 Actual	***FY25 Actual***	***FY26 Budgeted***	***FY27 Projected***
Federal	$26,941,918	$37,699,987	$32,818,414	$8,686,773
State	$838,859	$1,413,113	$4,185,992	$9,091,600
Local	$8,579,291	$6,098,534	$4,852,234	$1,174,786
Local per capita	$171,054	$161,704	$184,967	$202,992
Interest Income	$61,276	$69,118	$62,340	$50,000
Rent Income	$26,098	$28,270	$18,514	$28,000
Reserves Transfer/CIP	$11,197	$31	$0	$8,864
TOTAL REVENUE	$36,629,693	$45,470,758	$42,122,461	$19,243,015
EXPENSES				
Operating Expenses				
Personnel Costs				
Salaries	$998,838	$1,148,114	$1,428,249	$1,508,443
Fringe and Release	$225,045	$283,443	$299,261	$390,760
Total Personnel	$1,223,883	$1,431,557	$1,727,510	$1,899,203
Direct Costs				
Overhead Allocation	$0	$0	$0	$0
Nonreimbursable Overhead	$0	$0	$0	$0
Contingency	$0	$0	$29,432	$85,747
Postage	$326	$929	$1,396	$1,370
Subscriptions	$317	$847	$1,390	$4,800
Supplies/COGS	$15,132	$17,399	$32,606	$16,150
Audit-Legal	$28,753	$28,335	$29,380	$30,900
Advertising	$20,883	$27,212	$40,242	$44,028
Meeting Expenses	$4,383	$6,321	$8,275	$10,602
TJPDC Contractual	$77,341	$54,448	$30,565	$55,472
Dues	$10,924	$11,396	$14,201	$14,559
Insurance	$7,406	$8,026	$7,932	$9,075
Printing/Copy	$2,539	$3,038	$3,287	$5,015
Rent	$104,296	$107,343	$132,652	$157,906
Equip/Data Use	$26,592	$51,296	$50,270	$47,760
Capital & Leases	$0	$0	$0	$0
Telephone	$16,079	$16,836	$17,441	$17,387
Travel-Vehicle	$32,766	$40,424	$48,812	$49,467
Janitorial	$2,545	$1,751	$10,000	$13,200
Professional Development	$16,628	$33,274	$24,540	$21,276
Total Direct Costs	*$366,910*	*$408,874*	*$482,421*	*$584,715*
Total Operating Expenses	$1,590,793	$1,840,431	$2,209,931	$2,483,918
Other/Pass-Through Expenses				
HOME Pass Through	$775,261	$350,494	$1,090,044	$1,283,451
HPG Pass Through	$168,632	$190,063	$116,003	$15,572
Cigarette Tax Pass Through	$2,683,169	$3,167,406	$3,386,077	$0
VATI Broadband Pass Through	$29,941,546	$38,036,495	$34,289,907	$15,174,438
Other Grants Pass Through	$1,010,110	$1,715,253	$920,017	$285,636
Total Other/Pass-Through Expenses	*$34,578,718*	*$43,459,711*	*$39,802,049*	*$16,759,097*
TOTAL EXPENSES	$36,169,511	$45,300,142	$42,011,980	$19,243,015
NET INCOME	**$460,182**	**$170,615**	**$110,481**	**$0**

FY27 Budget Revenues

Internal Program Code	Revenue	Federal	State	Local	Local per capita	Interest Income	Rent
LOCALITY PER CAPITA AND STATE REVENUE							
110	State - DHCD Allocation		$114,971				
110	WSC & Offices						$28,000
110	Interest Income					$50,000	
301	Charlottesville				$39,241		
302	Albemarle				$89,330		
304	Fluvanna				$19,867		
305	Greene				$15,202		
306	Louisa				$29,000		
307	Nelson				$10,352		
	Unknown Source/Reserve Transfer/CIP			$8,864			
TRANSPORTATION							
	Rural Transportation						
170	Rural Admin	$14,400					
171	Rural Transportation Planning	$43,600					
	Transit and Mobility Planning						
180-26	PATH/Mobility Management FFY26 Capital	$64,094	$12,819				
180-26.1	PATH/Mobility Management FFY26 Operating	$0	$0				
180-27	PATH/Mobility Management FFY27 Capital	$195,313	$39,063				
180-27.1	PATH/Mobility Management FFY26 Operating	$0	$0				
180B-Local	PATH/Mobility Management Local			$0			
180-D	PATH/Mobility Management FFY27 Other Cap - Contracted Service	$0	$0				
181	CARTA - Regional Transit Authority			$58,014			
185	MERIT TA - Feasibility and Prioritization		$5,000	$5,000			
	Charlottesville-Albemarle MPO						
190/195/198	PL Funding	$309,316	$38,664				
191/196/199	FTA Funding	$113,759	$14,220				
	Rideshare						
193	Rideshare/TDM - DPRT		$146,798	$36,699			
193.1	Rideshare - RTAP	$2,276					
	Other Transportation						
HOUSING AND NONPROFIT							
726	HOME-ARP	$44,321					
727-24	HOME Consortium Admin-24	$25,971					
727-25	HOME Consoritium Admin-25	$34,350					
728-25	Housing Preservation Admin - HPG 25	$2,748					
729	Regional Housing Partnership			$58,066			
729.1	Regional Housing Summit		$15,000	$33,558			
730.1	Regional Housing Study - CIG		$18,287	$0			
730.3	Regional Housing Study - Local			$29,496			
733	VA Housing - PDC		$7,000				
ENVIRONMENT							
303	Solid Waste			$12,168			
330	Hazard Mitigation	$54,029	$14,408	$0			
330.1	Hazard Mitigation Admin - 5%	$3,248					
901	IIJA DEQ Septic Program	$7,096					
902	IIJA DEQ Rain Barrel Program	$0					
903	Water Supply - RPU 1		$0				
907-CY26	WIP DEQ 2026	$34,899					
907-CY27	WIP DEQ 2027	$29,000					
908	RRBC			$12,168			
OTHER PROGRAMS							
112	TJPDC - Corporation			$1,684			
277	Legislative Liaison			$121,649			
278	VAPDC			$59,670			
321	Town of Louisa - Contractual Planning Support			$22,861			
325	Mineral - LSL			$0			
333	CEDS	$0		$0			
760	BRCTB -Cigarette Tax Board - Admin Only			$135,265			
761-SLFRF	VATI 2022 - DHCD/Local Contributions Admin - SLFRF	$92,223		$0			
762	VATI 2024 - DHCD/Local Contributions Admin	$0	$110,317	$0			
PASS THRU REVENUE							
170/171	Rural Transportation Planning	$0	$0	$0			
180-FFY26	PATH/Mobility Management - FFY26	$4,831	$966	$0			
180-26.1	PATH/Mobility Management - FFY26 Operating	$841	$673				
180-FFY27	PATH/Mobility Management - FFY27	$0	$0	$0			
180-27.1	PATH/Mobility Management - FFY27 Operating	$4,697	$3,758				
180B-Local	PATH/Mobility Management - Local	$0	$0	$0			
180D	PATH/Mobility Management - Other Capital/Contracted Service	$30,000	$6,000				
181	CARTA - Regional Transit Authority	$0	$0	$0			
185	MERIT TA - Feasibility and Prioritization		$20,000	$20,000			
190/195/198	MPO - PL	$0	$0	$0			
191/196/199	MPO - FTA	$0	$0	$0			
193	Rideshare/TDM - DRPT	$0	$0	$0			
194	CAP/Rideshare Strategic Plan						
303	Solid Waste						
330	Hazard Mitigation			$3,602			
726	HOME-ARP Pass Through	$410,664					
727-22	Consortium HOME Pass Through-22	$74,038					
727-23	Consortium HOME Pass Through-23	$306,984					
727-24	Consortium HOME Pass Through-24	$202,610					
727-25	Consortium HOME Pass Through-25	$289,154					
728-25	Housing Preservation Pass Through-25	$15,572					
729	Regional Housing Partnership						
729.1	Regional Housing Summit			$40,963			
730.1	Regional Housing Study - CIG		$48,141	$0			
730.3	Regional Housing Study - Local			$0			
733	VA Housing - PDC Pass Through						
760	Regional Cigarette Tax Pass Through			$0			
761-SLFRF	VATI 2022- DHCD/Local Contributions Pass Through -SLFRF	$697,876	$0	$0			
761-CPF	VATI 2022- DHCD/Local Contributions Pass Through -CPF	$5,502,124	$0	$0			
762	VATI 2024 - DHCD/Local Contributions Pass Through	$0	$8,475,515	$498,923			
901	IIJA DEQ Septic Program	$73,315					
902	IIJA DEQ Rain Barrel Program	$0					
915	Rain Barrel Workshops - Middle James	$3,422	$0				
916	Oak Hill Fund - Septic Assistance Program			$25,000			
Total Revenues by Category		**$8,686,773**	**$9,091,600**	**$1,183,650**	**$202,992**	**$50,000**	**$28,000**
Sum Total of Revenues							**$19,243,015**

NOTES
- Unconfirmed source (or reserve transfer)
- Includes $9,898.55 in FY25 Per Capita Roll Over for CA-MPO Passive PL Roll-Over

FY27

Program	Pop.	% Pop.	Per Capita	Rideshare	Solid Waste	RRBC	Legislative Liaison	Charlottesville-Albmarle Regional Transit Authority	Regional Housing Partnership	Total Contribution
			Per Capita	Direct Local Contributions						
FY27 Rate Increase			.02 cents	7%	7%	7%	5%	7%	7%	
	7/1/2026		0.7000	0.1592	0.0554	0.0554	0.4410	0.3422	0.2105	
Program Code			296	193	303	908	277	181	729	Various
Charlottesville	51,743	18.76%	$ 36,220.10	$ 8,237.49	$ 2,866.56	$ 2,866.56	$ 22,818.66	$ 29,007.10	$ 10,891.90	$ 112,908.37
Albemarle	117,790	42.70%	$ 82,453.00	$ 18,752.17	$ 6,525.57	$ 6,525.57	$ 51,945.39	$ 29,007.10	$ 24,794.80	$ 220,003.58
Fluvanna	28,382	10.29%	$ 19,867.40	$ 4,518.41	$ 1,572.36	$ 1,572.36	$ 12,516.46	$ -	$ 5,974.41	$ 46,021.41
Greene	21,717	7.87%	$ 15,201.90	$ 3,457.35	$ 1,203.12	$ 1,203.12	$ 9,577.20	$ -	$ 4,571.43	$ 35,214.12
Louisa	41,428	15.02%	$ 28,999.60	$ 6,595.34	$ -	$ -	$ 18,269.75	$ -	$ 8,720.59	$ 62,585.28
Nelson	14,788	5.36%	$ 10,351.60	$ 2,354.25	$ -	$ -	$ 6,521.51	$ -	$ 3,112.87	$ 22,340.23
TOTALS	275,848	100.00%	$ 193,093.60	$ 43,915.00	$ 12,167.61	$ 12,167.61	$ 121,648.97	$ 58,014.19	$ 58,066.00	$ 499,072.99

Program	Per Capita	Southeast Crescent Regional Commission (SCRC)	Rural	Mobility Management	CA-MPO	Hazard Mit (FY26/FY27)	Watershed Improvement Program (WIP)	HUD HOME Consortium	USDA Housing Preservation Grant	Regional Water Supply Planning (RPU1)	TJPD Corporation (501c3)	Balance	Regional	Local	Total $ Increase from FY26 Contribution	Total % Increase from FY26 Contribution
	Per Capita	Per Capita										Per Commission Policy:				
	.02 cents	Required Local Match						Local Administration					75%	25%		
	0.7000															
Program Code	296	120	170/171	180	190/195/198 191/196/199	330	907	727.1	728.1	903	112	296	300	301-307		
Charlottesville	$ 36,220.10	$ -	$ -	$ (2,967.38)	$ (16,140.80)	$ (155.13)	$ (2,996.52)	$ -	$ (937.89)	$ (1,982.03)	$ (281.37)	$ 10,758.99	$ 8,069.24	$ 2,689.75	$ 6,952.88	6.16%
Albemarle	$ 82,453.00	$ -	$ (7,621.23)	$ (6,755.07)	$ (36,743.60)	$ (353.14)	$ (6,821.41)	$ -	$ (2,135.05)	$ (4,511.99)	$ (640.52)	$ 16,871.00	$ 12,653.25	$ 4,217.75	$ 13,335.74	6.06%
Fluvanna	$ 19,867.40	$ -	$ (1,836.37)	$ (1,627.66)	$ -	$ (85.09)	$ (1,643.65)	$ -	$ (514.45)	$ (1,087.18)	$ (154.33)	$ 12,918.67	$ 9,689.00	$ 3,229.67	$ 2,316.81	5.03%
Greene	$ 15,201.90	$ -	$ (1,405.13)	$ (1,245.44)	$ -	$ (65.11)	$ (1,257.67)	$ -	$ (393.64)	$ (831.88)	$ (118.09)	$ 9,884.95	$ 7,413.71	$ 2,471.24	$ 2,111.14	6.00%
Louisa	$ 28,999.60	$ -	$ (2,680.47)	$ (2,375.83)	$ -	$ (124.20)	$ (2,399.16)	$ -	$ (750.92)	$ (1,586.91)	$ (225.28)	$ 18,856.83	$ 14,142.62	$ 4,714.21	$ 4,140.88	6.62%
Nelson	$ 10,351.60	$ -	$ (956.81)	$ (848.07)	$ -	$ (44.33)	$ (856.40)	$ -	$ (268.05)	$ -	$ (80.41)	$ 7,297.53	$ 5,473.15	$ 1,824.38	$ 1,073.66	4.81%
TOTALS	$ 193,093.60	$ -	$ (14,500.00)	$ (15,819.45)	$ (52,884.40)	$ (827.00)	$ (15,974.80)	$ -	$ (5,000.00)	$ (10,000.00)	$ (1,500.00)	$ 76,587.96	$ 57,440.97	$ 19,146.99	$ 29,931.12	$ -

Thomas Jefferson Planning District Commission
POB 1505, 401 E. Water Street, Charlottesville, VA 22902 www.tjpdc.org
(434) 979-7310 phone ● info@tjpdc.org email

RESOLUTION APPROVING THE FISCAL YEAR 2027 THOMAS JEFFERSON PLANNING DISTRICT COMMISSION ANNUAL OPERATING BUDGET AND WORK PLAN

WHEREAS, the Thomas Jefferson Planning District Commission ("the Commission") is the Planning District Commission serving the City of Charlottesville, Albemarle, Fluvanna, Greene, Louisa and Nelson Counties, known together as Planning District 10, and;

WHEREAS, the Commission and its associate organizations, the Charlottesville-Albemarle Metropolitan Planning Organization and the Blue Ridge Cigarette Tax Board, carry out a program of work on behalf of its members and in cooperation with its federal, state and local partners, and;

WHEREAS, the Commission prepares an annual operating budget containing a revenue summary and expenditure plan to fund and carry out its work program, and;

WHEREAS, the Executive Director recommends to the Commission for the Fiscal Year 2027 an Operating Budget of $19,243,015 in Revenues and $19,243,015 in Expenses, and;

WHEREAS, it is expected that the Commission will review and amend the FY 2027 Operating Budget in March, 2027 or before, when more accurate revenues and expenses are known, and;

NOW, THEREFORE, BE IT RESOLVED by the Thomas Jefferson Planning District Commission that it hereby approves the Fiscal Year 2027 Budget, which is attached hereto, and which shall be included in the minutes of the Commission meeting of May 7, 2026.

Adopted by the Thomas Jefferson Planning District Commission at its Monthly Commission Meeting of May 7, 2026, in the City of Charlottesville, Virginia, a quorum being present.

______________________________	______________________________
Christine Jacobs, Executive Director Thomas Jefferson Planning District Commission	Keith Smith, Commission Chair Thomas Jefferson Planning District Commission
____________________	____________________
Date	Date

Thomas Jefferson
Planning District Commission
Regional Vision ▪ Collaborative Leadership ▪ Professional Service

MEMORANDUM

To: TJPD Commissioners
From: Christine Jacobs, Executive Director
Date: May 7, 2026
Re: Executive Director's Report

Purpose: To review the current agenda packet and inform Commissioners of agency activities since April 2, 2026. Items with an asterisk (*) require action from the Commission.

1. **Call to Order**
   a. Call to Order, Roll Call – *Vice Chair Payne, David Blount*
   b. *Vote to Allow Electronic Participation, if needed – *Vice Chair Payne, David Blount*

2. **Matters from the Public**
   a. Comments by the public are limited to no more than 2 minutes per person.
   b. Comments provided via email, online, website, etc. *(Read by David Blount)*

3. **Administration** – *Jesse Rutherford*
   a. Presentation of the Nominating Committee's Officer Slate – *Jesse Rutherford*

   The TJPDC elects officers at its June meeting. Per the bylaws, the Chair appoints a nominating committee in the April meeting, and the nominating committee presents a slate of recommended officers in the May meeting. Current officers are:

   - Keith Smith, Chair
   - Michael Payne, Vice Chair
   - Ned Gallaway, Treasurer
   - Christine Jacobs, Secretary

   Historical officers include:

	Chair	Vice Chair	Treasurer
FY26	Keith Smith, Fluvanna	Michael Payne, Charlottesville	Ned Gallaway, Albemarle Phil d'Oronzio, Charlottesville (former)
FY25	Tony O'Brien, Fluvanna	Michael Payne, Charlottesville	Keith Smith, Fluvanna
FY24	Ned Gallaway, Albemarle	Tony O'Brien, Fluvanna	Keith Smith, Fluvanna
FY23	Ned Gallaway, Albemarle	Tony O'Brien, Fluvanna	Keith Smith, Fluvanna
FY22	Jesse Rutherford, Nelson	Dale Herring, Greene	Keith Smith, Fluvanna
FY21	Dale Herring, Greene	Jesse Rutherford, Nelson	Keith Smith, Fluvanna
FY20	Dale Herring, Greene	Jesse Rutherford, Nelson	Keith Smith, Fluvanna

The officer slate for FY27, as presented by the Nominating Committee, is:

	Chair	**Vice Chair**	**Treasurer**
FY27	Michael Payne, City of Charlottesville	Manning Woodward, Louisa County	Ned Gallaway, Albemarle County

4. *Presentations

a. ***HOME Annual Action Plan –** *Laurie Jean Talun*
The TJPDC serves as the administrative and planning agent for the HOME Investment Partnership's HOME Consortium through an agreement with the City of Charlottesville as the lead agency. The HOME program requires a 5-year Consolidated Plan (July 1, 2023 – June 30, 2027) and an Annual Action Plan. HUD-funded formula grants are for building, buying, and/or rehabilitating affordable housing for rent or ownership, or providing direct rental assistance to low-income households. Program Year 2026's estimated total funding is $740,546. The Annual Action Plan's public comment period was April 15, 2026 to May 16, 2026. As the lead agency, the Charlottesville City Council will consider approval of the plan in their May 18, 2026, meeting. The finalized plan is due to HUD by June 30, 2026. A copy of the draft annual action plan, staff's presentation, and a draft resolution are included in the meeting materials.

i. *PUBLIC HEARING*
ii. *Resolution to Adopt the 2026-2027 HOME-CDBG Annual Action Plan

***Recommended Action:** Staff recommends a motion to adopt the 2026-2027 HOME/CDBG Annual Action Plan.

b. **Legislative Update/Presentation –** *David Blount*
Staff will provide an update on the 2026 legislative session. A copy of staff's presentation is included in the meeting materials.

5. *Consent Agenda – *Vice Chair Payne*
Copies of the following materials are included in the meeting materials:

a. ***Minutes of April 2, 2025, Commission Meeting**
b. ***Minutes of April 2, 2026, Closed Session**
c. ***March Financial Reports**
   i. March Dashboard Report
   ii. March Consolidated Profit & Loss Statement
   iii. March Balance Sheet
   iv. March Accrued Revenue Report
d. ***FY26 Quarterr Three (Jan-Mar) Profit and Loss Prior Year Comparison and Staff Memo**

***Recommended Action:** Staff recommends a motion to approve the consent agenda.

6. *New Business

a. ***Safe Streets and Roads for All (SS4A) FY26 Grant Submission/Resolution –** *Taylor Jenkins*
The TJPDC has been working with our local governments to identify interest in submitting a grant application for implementation funding for safety projects within the region's Move Safely Blue Ridge Safety Action Plan. The Notice of Funding Opportunity (NOFO) was released March 27, 2026, with a May 26, 2026, deadline. Currently, interested jurisdictions are working with their local governing boards to secure final support and local match commitments. The

TJPDC would serve as the lead applicant and administrator of the grant, if awarded. As such, staff is seeking a resolution of support to submit a grant application on behalf of participating jurisdictions, pending support of the local governing boards.

***Recommended Action:** Staff recommends a motion to approve the TJPDC resolution supporting a regional Safe Streets and Roads for All Implementation Grant and, if awarded, authorizes the Executive Director to sign an agreement with US Department of Transportation and take all other actions necessary related to the administration of the SS4A grant.

7. **Old Business**
   a. **FY27 Operating Budget** – *Christine Jacobs*
   The TJPDC Bylaws require May adoption of the annual budget. The budget may be amended or revised anytime during the fiscal year; however, it also will be amended in February/March of 2027. The draft FY27 Operating Budget is a balanced budget with projected revenues of $19,243,015 and projected expenditures of $19,243,015. A detailed budget memo detailing changes since the draft was presented in the April 2026 meeting, as well as a copy of the budget totals, revenues, local contributions, and a draft resolution are in the meeting packet for review.

   ***Recommended Action:** Staff recommend a motion to adopt a resolution approving the Fiscal Year 2027 TJPDC Annual Operating Budget and Work Plan, as presented.

8. **Executive Director's Monthly Report**
   a. **TJPDC ADMINISTRATION**
   - **Blue Ridge Cigarette Tax Board (BRCTB) Financial Fraud Incident –** *Christine Jacobs*
     A check issued to the City of Charlottesville on March 25, 2026, from one of the BRCTB checking accounts was intercepted, "washed," and cashed by an unauthorized third party on April 7, 2026. The face of the check was modified, replacing the City's name and address with an individual's name and address. On April 8, 2026, Wells Fargo notified Christine Jacobs and David Blount of the unusual activity. Both parties immediately notified the Finance Director, Laura Greene. Staff have included a detailed memo of the steps taken following the fraud incident.
   - **Tenant Improvements** – *Christine Jacobs*
     The building renovations began on January 5, 2026, and are *nearly* complete. Staff have officially moved back into the office full-time. There are a few items remaining on the contractor's to-do/punch list; however, all major renovations are finished. Staff would like to welcome the commissioners to tour the completed space following the commission meeting.
   - **Staff Vacancies –** *Christine Jacobs*
     Staff are in the final stages of the hiring process to fill the vacant Director of Regional Planning and Operations. The position will remain open until filled.

   b. **BROADBAND**
   Virginia Telecommunications Initiative (VATI) 2022: Staff continue to prepare, schedule, and facilitate internal project team and external meetings. Monthly progress reports and remittance requests for TJPDC administrative costs and DHCD's portion of Firefly's construction-related activities are being submitted to DHCD. TJPDC is also submitting

remittance requests for matching funds to several of the counties and providing those reimbursements to Firefly.

VATI 22 Project milestones reported to DHCD in April are as follows:

- 1,600 miles of field data collection.
- 4,880 miles of fiber design.
- 2,416 miles of make ready construction.
- 14 communications huts set.
- 2,164 miles of aerial fiber placement.
- 1,068 miles of underground fiber placement.
- 2,726 miles of splicing.
- 31,939 passings.

Firefly's website includes timelines, project progress in each County, maps, and communications for specific project areas. This information is updated on a regular basis.

Virginia Telecommunications Initiative (VATI) 2024: The TJPCD and Firefly's $12.2 million VATI 2024 grant funded project is underway. This grant supports the construction of fiber-to-the-home broadband to an additional 5,825 unserved locations in 10 central Virginia counties, including Fluvanna, Greene and Louisa Counties in our Planning District. Monthly progress reports are submitted to DHCD.

Highlights of the April VATI 24 project progress report are as follows:

- Field data collection, fiber design, aerial and underground construction, fiber splicing and installations are underway.
- 222,716 linear feet of fiber completed.
- 157 passings.

Site Visit: On a continuing basis, TJPDC staff conduct site visits to monitor ongoing work across the project area. On April 30, TJPDC staff conducted a site visit to Campbell County to observe the newly placed Campbell fiber communication hut in Concord, which will serve nearby communities in both Campbell and Appomattox County.

c. **TRANSPORTATION**

General

- On behalf of the CA-MPO, and Nelson County, staff submitted five pre-applications to Smart Scale. Pre-screening decision will be communicated between May 26th and May 29th. The full application training will be held on June 3rd. Final applications are due on August 3, 2026, at 5:00 pm.
- Staff have been following the meetings of the Commonwealth Transportation Board (CTB) to remain informed of changes to Smart Scale that will be effective in the current round, Round VI. On April 22, 2026, the CTB adopted a revised Smart Scale policy, effective immediately. A copy of the Presentation, Video Recording, and Resolution are linked for convenience. The Technical Guide has been updated to reflect the new policy and is

posted on the Smart Scale homepage and resources page. In summary, two updates were made to the guide:

1. Revised HPP Definition - If an application meets a Corridor of Statewide Significance or Regional Network VTrans Need and includes an Innovative Intersection(s), those projects are now eligible for HPP funding. If an HPP feature is not present, the option to submit the preferred alternative from an approved STARS, Pipeline, or Arterial Management Plan is still available.

   The preferred alternative definition has been broadened to allow phasing of the preferred alternative, if deemed acceptable by OIPI, VDOT, and/or DRPT. The applicant must complete a *Phasing Justification Approval Form*, and the approved form must be included in the final application by the July 15th document deadline. **OIPI will be covering this topic in more detail at the June 3rd Full Application Training.**

2. Revised the VEDP process for Economic Development Properties – Clarifications were made to ensure the inclusion of sites and buildings, or all properties available via the VEDP Sites and Building Database.

Rural Transportation

- The next Rural Transportation Advisory Committee will be held May 5, 2026. There will be a presentation on: Access Management Principles, Regulation, Standards, and Innovative Intersections.

Regional Transit Partnership/Charlottesville-Albemarle Regional Transit Authority

- The Charlottsville-Albemarle Regional Transit Authority (CARTA will meet on May 28, 2026. There will be a presentation by the VA Department of Rail and Public Transportation on state funding. Additionally, staff from the Central Virginia Transportation Authority will present. Finally, we are expecting a visit from the new Director of DRPT, Mariia Zimmerman, during the meeting.

Charlottesville-Albemarle Metropolitan Planning Organization

- Staff are continuing to work on the transportation demand management (TDM) study as part of the FY26 Unified Planning Work Program (UPWP). A draft of the model will be delivered May 15, 2026.
- Transportation Improvement Program amendments and adjustments were adopted by the policy board in their April meeting. Additionally, the new TIP (starting in October of 2026) was adopted by the board.
- The FY27 Unified Planning Work Program (UPWP) was approved by the policy board in their April meeting.

Rideshare

- May is Bike Month. The state will be giving away two $250 and two $500 gift cards for folks that log alternative transportation trips in the Connecting VA app.
- The annual DRPT Site Visit for Rideshare is planned for May (date TBD).

PATH/Mobility Management

- Staff continue to hold workshops, bus field trips, and travel trainings throughout the region.
- Staff continue to be present at community events and festivals. Recently, staff attended the "How to Festival" in Fluvanna County, a health fair at the Jefferson Madison Regional Library. Additionally, staff attending the adult learning center at Piedmont Virginia Community College to give a presentation on PATH.

d. **ENVIRONMENT**

The TJPDC will welcome a summer intern to support environmental programming and the Rivanna River Basin annual conference. The intern starts May 18, 2026.

Solid Waste Plan

- A Technical Advisory Committee meeting was held March 26, 2026.

Watershed Improvement Program

- Staff are planning for an update of the Stewardship Map project along with UVA's Biophilic Cities initiative.
- Staff continue to hold Rain Barrel Workshops across the region. The most recent one was held at Dairy Market in downtown Charlottesville.

Regional Environmental Coordination

- The next meeting of the Regional Environmental Coordination committee will be held May 21, 2026.

Environmental Reviews

- Executive Order 12372 tasks federal agencies with notifying and seeking comments from states and local elected officials when they are affected by federal financial assistance or federal development. As Virginia has not chosen to formalize a statewide process for review and comment, some federal agencies have enumerated steps pertaining to this intergovernmental review (IGR) process for applicants applying for federal assistance. They then forward applications to the regional/local planning entities, such as TJPDC, for review and any comment. Additionally, such entities also receive information from state agencies about projects and programs, with an opportunity to comment, due to other Code or regulatory requirements.

  TJPDC maintains record of the receipt of such notices pertaining to our region, as well as actions taken to inform our member governments of such applications and notices that afford opportunity for comment.

- A copy of all the Environmental Reviews received can be found here: https://tjpdc.org/our-work/intergovernmental-reviews

e. **HOUSING**

VAPDC Workshop: Finding Funding for the Future

- Finding Funding for the Future is a multi-session workshop series designed to equip local governments, PDC staff, state agency partners, economic developers, and

EDA/IDA board members with the knowledge and tools needed to navigate today's complex funding landscape and secure resources to help build stronger communities.

- Two nonprofit organizations from our region, Fluvanna Louisa Housing Foundation and Habitat for Humanity of Greater Charlottesville, will participate in a panel discussion on funding stacks required for various projects within Planning District 10.
- Through practical guidance, real-world examples, and insights from program experts, participants will explore emerging funding opportunities and learn strategies for building competitive proposals and aligning collaborative projects with priorities such as infrastructure, community development, and economic resilience.
- Register for the workshop here.

Regional Housing Partnership

- The Regional Housing Partnership's Executive Committee met April 22, 2026. The discussion centered around nominating officers for FY27. Serving as the nomination committee, the Executive Committee will present a slate, to include Kim Hyland as Chair and Shayla Washington as Vice Chair, to the full partnership in their June meeting.

Housing Preservation grant

- Staff are currently working through the 2025 grant. The funds are not yet fully committed by subrecipients, but staff are collaborating with partners to identify and set up projects.

PDC Development Grant

- Staff are anticipating that all projects will be completed by spring, according to the extension that was granted.

Regional Housing Study

- The Virginia Center for Housing Research is currently working on the quantitative and qualitative data gathering phase of the housing study. They have completed the literature review and data validation process. Focus groups were held in all participating jurisdictions. An internal draft of the data has been delivered to staff and is undergoing review by the project team.

9. Adjourn

Designates Items to be Voted On

TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodation for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, lshannon@tjpdc.org or visit the website www.tjpdc.org.

MEMORANDUM

To: TJPCD Commissioners
From: Laura Greene, Director of Finance and Human Resources
Date: May 7, 2026
Re: BRCTB Fraud Incident

Purpose: To provide an overview of non-recurring financial activity – fraud incident - for the Blue Ridge Cigarette Tax Board as of April 2026.

Fraudulent Activity: A check issued to the City of Charlottesville on March 25, 2026, from one of the BRCTB checking accounts was intercepted and cashed by an unauthorized third party on April 7, 2026. The face of the check was modified, replacing the City's name and address with an individual's name and address. On April 8, Wells Fargo left voicemail messages for both Christine and David, who immediately notified me.

Steps taken:

- 4/8 - Opened fraud claim with Wells Fargo – claim # 2604080023570
- 4/9 - Filed police report with Charlottesville Police Department – report # 2026-13948
- 4/9 - Filed report with United States Postal Inspection Service (USPIS) – report # 87293724
- 4/9 – Began contacting the finance and/or treasury departments of member jurisdictions who had outstanding checks on the account and advised them to deposit immediately if they were in possession of them. As of 4/21 all outstanding checks had cleared the bank. Simultaneously, we asked if they would be able to receive ACH payments – if we can get this setup for future payments – and requested their ACH banking information.
- 4/13 – Transferred funds between checking accounts to cover the Charlottesville check and one other that had not been received by Madison County. Stop payment was issued with Wells Fargo on that check.
- 4/13 – Reissued payments to the City of Charlottesville and Madison County via ACH; a $25 fee was charged by Wells Fargo for each ACH.
- Advised administrative staff not to use the blue USPS mailbox in front of the office, but to take all outgoing mail to the main post office downtown.

Steps to be taken:

- Officially close the account on which the fraudulent activity occurred
- Order checks and deposit slips for the remaining checking account
- Ask Wells Fargo to reimburse the two $25 ACH charges due to the fraud situation
- Research ACH payment methods and the costs associated with each